

Undergraduate Handbook for Political Science or International Affairs

**School of Public and International Affairs
(SPIA)
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School of Public and International Affairs (SPIA) Mission Statement

The mission of the undergraduate programs in the School of Public and International Affairs at the University of Cincinnati is to equip students with advanced understanding of politics, both nationally and globally. The program empowers students to develop, combine, and apply the vital skills of critical thinking, written and oral communication, and rigorous methodology with knowledge of normative and analytic theories to examine the fundamentals of politics and study core public issues. The school's undergraduate programs foster the highest professional standards in pursuit of new discoveries needed for success in academic and non-academic careers and provide the foundation and motivation for advanced thinking, problem solving and engaged citizenship in our local and global communities.

The school's vision expects that Political Science faculty, staff, and students engage in pursuit of knowledge at the nexus of theory and policy, advancing a capacity for applied learning and discovery.

This handbook contains information about the School of Public and International Affairs and its undergraduate programs, policies and requirements. A copy of this handbook is available on the SPIA webpage. Nothing contained in this handbook supersedes or otherwise alters any College of Arts and Sciences requirement.

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I. Majors and certificates: Required curriculum

The SPIA offers a major in Political Science, an interdisciplinary major in International Affairs, a minor in Political Science, and interdisciplinary certificates in Security Studies, International Human Rights, Legal Studies and Cybersecurity. The requirements for our majors and certificates, with complete lists of courses and recommendations for sequencing of courses, are published on the school's undergraduate page: <http://www.artsci.uc.edu/departments/spia/undergrad.html>.

Political Science major (POL)

The Political Science major (POL) consists of 42 introductory and upper-level credit hours in American Politics, Comparative Politics, International Relations, and Political Theory, a Political Inquiry class (POL 1001 Power and Politics: Understanding the Political World). The Quantitative Reasoning general education requirement has to be fulfilled with one introductory STAT class (e.g., STAT 1031 or 1034) and a Quantitative Research and Data Analysis class (POL 3001C). Exceptions can be allowed with permission by the Director of Undergraduate Studies or the Undergraduate Advising Coordinator. For program requirements, go to:

<https://www.artsci.uc.edu/departments/spia/undergrad/major/political-science.html>

Run Degree Audit at <https://catalyst.uc.edu/>

Log in with your 6+2 and password, then go to My Academics tab and click the link for “Get My Degree Audit” under the Audit, Grades and Transcript section of the page.

International Affairs major (INTA)

The International Affairs major (INTA) consists of 42 introductory and upper-level credit hours of required and elective coursework from political science, history, economics, geography and other disciplines, as well as additional 10-12 hours of advanced foreign language courses beyond the A&S requirement, all with a 2.0 GPA or higher. A list of selected general education courses are required to full the Social Science, Historical Perspectives and Quantitative Reasoning general education requirements. These do not count toward the major coursework. The range in credits required depends on course selections, including the choice of foreign language studied. (Note that 3000 level literature and humanities classes taught in a foreign language may meet both INTA and Gen Ed requirements.) Exceptions can be allowed with permission by the Director of Undergraduate Studies or the Advising Coordinator. For program requirements, go to:

http://www.artsci.uc.edu/departments/interdisciplinary-studies/international_affairs.html

Run Degree Audit at <https://catalyst.uc.edu/>

Log in with your 6+2 and password, then go to My Academics tab and click the link for “Get My Degree Audit” under the Audit, Grades and Transcript section of the page.

Political Science minor

The political science minor (21 credits) introduces students to the breadth of this field through introductory courses in American and comparative government, international relations and political theory, and then offers students the opportunity to choose upper-level courses depending on individual interests. The curriculum is available on the SPIA’s webpage:

<https://www.artsci.uc.edu/departments/spia/undergrad/minor-cert/political-science.html>

War, Peace and Security Certificate (WPS)

Within the WPS certificate (21 credits), students can choose from Political Science and Interdisciplinary courses. For details visit the SPIA’s webpage:

<https://www.artsci.uc.edu/undergradprograms/minors/wps.html>

Cybersecurity certificate (CYBR)

SPIA offers an interdisciplinary Cybersecurity certificate (12-36 credits). Please note that the certificate requires 50% or more of the required coursework to be completed from the College of Education, Criminal Justice, and Human Services. Further information about this certificate is available here:

<https://www.artsci.uc.edu/departments/spia/undergrad/minor-cert/cybersecurity.html>

International Human Rights certificate (IHR)

The certificate (21 credits) includes one core political science course in the Politics of Human Rights and a choice from twenty primary electives in four theme areas: (1) Philosophical, social, cultural and political perspectives on universal rights, (2) International laws and institutions, (3) Major threats, and (4) Rights of vulnerable groups. The IHR program outline is available at:

<https://www.artsci.uc.edu/departments/spia/undergrad/minor-cert/international-human-rights/smstr-program-detail-298.html>

Please, contact the IHR’s director Professor Stephen Porter (Stephen.Porter@uc.edu) to request approval for a senior project with focus on human rights or appropriate internship, service learning or study abroad credits toward the certificate.

Legal Studies certificate (LEGS)

This interdisciplinary certificate (18-24 credits) is being offered in partnership with UC College of Law. There are two required courses: POL 1090 Law, Politics and Society and LAW 2001 Introduction to Law and the Legal Profession. Additionally, students will have to take courses from two separate tracks Political Science and Interdisciplinary Pathways. For list of courses offered and details about the requirements go to:

<https://www.artsci.uc.edu/undergradprograms/minors/legal-studies.html>

Please, contact the Legal Studies Director Dr. William Umphres (umphrewm@ucmail.uc.edu) for any relevant information, required courses or to request advice about or approval of an appropriate internship, service learning or any other opportunities that would count toward the certificate.

3+3 BA/JD Program

The school plans to introduce a 3+3 or BA/JD Program in partnership with UC College of Law intended allow students to complete an undergraduate degree in the School of Public and International Affairs

and a JD/ Law Degree in the College of Law for six years. Students should plan ahead of time and discuss this option with their advisor if interested to pursue this program. Contact the Undergraduate Director or Prof. Andrew Lewis (Andrew.Lewis@uc.edu) for further details.

Students who choose to pursue a major in Political Science or International Affairs, a minor in Political Science, or Certificates in War, Peace, and Security Studies, International Human Rights, Legal Studies and Cybersecurity can declare each of these degrees or programs online by visiting the following page to complete the application form:

https://www.artsci.uc.edu/students/undergrad/forms/declare_major.html

Each major, minor or certificate will show separately on the student's degree audit. Note that it takes some time to have the application processed. In the meantime, students should only apply once online. Students are strongly discouraged for submitting multiple applications for the same degree or academic program.

BA/MA program in Political Science

The BA/MA program allows undergraduate students who have elective hours in their senior year to begin taking graduate classes at that time. To that end, they need to submit their application to the BA/MA program **at least two semesters** prior to their expected graduation date. Upon successful admission to the BA/MA Program and after earning the BA degree, students will be formally admitted to the Graduate School and continue their graduate coursework. Students who are able to take two to three graduate courses in their senior year could complete their Master's degree in one additional year.

http://www.artsci.uc.edu/departments/polisci/undergrad/major/ba_ma.html

(BIS) Law and Society

Law & Society majors must complete a total of 42 semester hours in required and elective courses with a 2.0 GPA. For program description and list of L&S courses offered go to:

<http://www.classes.catalystatuc.org/search/>. To get your Degree Audit visit

<http://onestop.uc.edu/classes/GetMyDegreeAudit.html>.

Other college certificates, minors or majors

Many POL or INTA majors choose other certificates, minors or double majors in fields including: Various area studies (Asian, Arabic, European, Heritage, Latin American, or Middle Eastern Studies),

<http://www.artsci.uc.edu/departments/interdisciplinary-studies.html>.

Other options include Women's, Gender and Sexuality Studies:

<http://www.artsci.uc.edu/departments/wgss/undergrad/major.html>

Journalism: <http://www.artsci.uc.edu/departments/journalism/undergrad.html>

Environmental studies: <https://www.artsci.uc.edu/departments/interdisciplinary-studies/environment.html>

Methods Training

Note that the School of Public and International Affairs requires rigorous training in various methods. Political science and international affairs majors are required to fulfill their Quantitative Reasoning (QR) requirement by taking **one** STAT course (e.g., STAT 1034, 1031, 1035 or equivalent) **and** POL 3001C Quantitative Research and Data Analysis. These courses cover data analysis, the basic principles of data collection from samples and experiments, elementary probability, the application of the normal distribution to the study of random samples, statistical estimation, and an introduction to hypothesis testing. Exceptions can be extended for students who have completed QR courses offered

in other departments (e.g., STAT, PSYC, ECON, SOC, business and others) or those who are unable to complete the sequence for medical reasons (e.g., documented disability). Students should consult with their A&S advisor possible expectations. The Director of Undergraduate Studies or the Undergraduate Advising Coordinator can grant permission to accept these courses.

Additionally, political science and international affairs students are required to take POL 1001 Power and Politics: Understanding the Political World in their freshman or sophomore year to complete the Political Analysis requirement. POL 1001 introduces students to the diverse approaches used to study politics. Students will become familiar with various sub-fields in Political Science, as well as the philosophical assumptions underlying different schools of thought about political inquiry. Students will learn how political scientists conduct research, and will be introduced to research designs that address core themes such as power, violence, identity, elections, representation, institutions, and policy-making, among others. POL 1001 is open and recommended to other majors interested in studying power, politics and social inquiry.

Capstone

In their senior year majors must complete a capstone senior project that requires a research project, paper and presentation. Students need not wait until their last semester to register for a capstone, but should be nearing the end of their degree program, and should have completed POL 1001 **and** POL 3001C in preparation for the capstone research project.

POL and INTA majors have several ways to fulfill the capstone requirement. First, they can complete a 5000-level POL class. The School of Public and International Affairs offers several 5000-level classes each semester taught by various Political Science faculty. Students can complete multiple 5000-level POL classes; only one will serve as a capstone. POL undergraduate students should **not** register for 6000-level POL classes to fulfill the capstone requirement as the latter are reserved for graduate students. Second, they can complete a 7000-level POL Graduate Seminar with permission by instructor. Students need a 3.4 or higher GPA in the major to take 7000-level classes. Third, students can fulfill the capstone requirement by completing a senior thesis. Fourth, INTA majors can complete a capstone in Asian Studies or Geography. Note that students with a major GPA of 3.67 at graduation will qualify for high school honors if they either complete a senior thesis (POL 5000 and 5001) or complete a 7000-level POL seminar (with a B or higher).

POL majors have three capstone options:

1. They can complete one of the following 5000-level classes as their Senior Project: POL 5035C, 5111, 5115, 5123, 5131, 5132, 5136, 5161, 5164, 5165, 5168, 5176, 5177, 5180, 5081, 5183, 5184, 5185, 5186, 5189, 5189, 5190, 5193, 5197. Each 5000-level POL class counts only once toward the Area of Emphasis coursework; the class can also satisfy a requirement in the respective sub-field (e.g., American Politics, Comparative Politics, or International Relations) and the capstone requirement at the same time. For further information on capstone offerings, students should visit the school's schedule of classes: <http://www.classes.catalystatuc.org/search/> (select Subject: POL Political Science/ Offering College: Arts & Sciences)
2. POL 7000-level graduate seminar for undergraduate credit (one semester) with permission of instructor OR
3. POL 5000 and possibly POL 5001. The Senior Thesis option can be completed for one semester (3 credits, POL 5000) or two semesters (6 credits, POL 5000 and POL 5001). Both cases require approval of supervising faculty and the Director of Undergraduate Studies.

INTA majors have even more capstone options:

1. They can complete one of the following 5000-level POL classes as their Senior Project: 5035C, 5131, 5132, 5135, 5136, 5161, 5164, 5165, 5168, 5176, 5177, 5180, 5181, 5183, 5184, 5185, 5186, 5189, 5190, 5193, 5197. Any of these courses counts only once toward the INTA Capstone Requirement. However, the class can also fulfill a certain Groupings requirement (e.g., International Politics and Political Theory, Comparative Studies). For further information on capstone offerings, students should visit the school's schedule of classes:

<http://www.classes.catalystatuc.org/search/> (select Subject: POL Political Science/ Offering College: Arts & Sciences)

2. POL 7000-level graduate seminar with international focus for undergraduate credit (one semester) with permission of instructor OR

3. POL 5000 and possibly POL 5001. The Senior Thesis option can be completed for one semester (3 credits, POL 5000) or two semesters (6 credits, POL 5000 and POL 5001). Both cases require approval of supervising faculty and the Director of Undergraduate Studies OR

4. INTA majors may complete the capstone requirement for majors in geography or Asian studies (e.g., GEOG 5001 or AIST 5091). No history or economics capstone is allowed.

Senior thesis

One way that students can complete the POL or INTA major capstone requirement is by writing a senior thesis for one or two semesters. A one-semester long senior thesis requires registration for POL 5000, while a two-semester long requires registration for POL 5000 **and** then POL 5001 (both by permission of the Director of Undergraduate Studies or Undergraduate Advising Coordinator). Students who have a major GPA of 3.67 or higher (and will thus graduate with high honors in the school by doing a senior thesis) and/or students who want to go on to graduate school are especially encouraged to do a senior thesis. Students should consider topics that build on upper-level classes they have taken and approach faculty members who are doing related research and teaching to discuss and design their research proposals. Each student writing a thesis will need two faculty who would agree to serve as a supervisor and a reader. INTA majors can invite one of these faculty members from a core International Affairs field other than Political Science (such as history, geography, women gender and sexuality studies, anthropology regional studies and humanities). Students completing senior thesis should have a proposal which is approved by their faculty supervisor and reader and which outlines expectations about the scope of the project and the schedule for its completion. Faculty supervisors can decide whether they will grade student's work each semester separately or use an "In Progress" (SP) grade that will be changed to the final grade at the end of the second semester. Students should plan to have a draft of the entire thesis submitted to their advisor **no later than** week ten of the semester when they are going to complete the project (in case they take POL 5001 no later than October 1 for those who plan to graduate the same Fall semester and March 1 for those students who plan to graduate in the spring. Juniors contemplating a senior thesis should plan ahead in order to have a proposal developed and faculty ready to serve as supervisor and reader in time apply for the Taft Undergraduate Research Award. More details are available here:

<http://webcentral.uc.edu/taftawards/programdetail.cfm?programid=23>

Students must have a supervisor, a reader and a proposal approved by both prior to signing up for POL 5000.

College requirements

In addition to major requirements, students must complete A&S College requirements. On some occasions the School of Public and International Affairs vets A&S coursework required to complete specific requirements such as Historical Perspectives, Quantitative Reasoning, Foreign Languages, and Social Sciences.

II. Important steps for majors: From declaring a major to getting a job

Declaring a major, minor or certificate

Students can declare or change their political science or international affairs major, political science minor, and Certificates in Security Studies, International Human Rights, Legal Studies, and Cybersecurity online by completing a declaration/ change of major or minor form:

http://www.artsci.uc.edu/students/undergrad/forms/declare_major.html

Students can declare a second major within A&S or a cross-college major here too. For cross-college students in particular, it is important to use the comments section at the bottom of the declaration page to note your "primary" college (e.g., DAAP, COB, CECH) and your "primary" major (e.g., planning, finance, criminal justice).

Transferring, transitioning to UC's Main Campus or changing majors

Transfer or transition students should check in with their major advisor or possibly with the Undergraduate Director if classes that might count toward the POL or INTA major appear under electives on your degree audit.

If students have completed at least three (3) credits of calculus sequence prior to becoming a UC political science or international affairs major, it is possible to accept this coursework toward your quantitative reasoning requirement. They should consult with their A&S College advisor and the Director of Undergraduate Studies for possible ways to accept other coursework toward quantitative reasoning. If you are considering graduate study in political science, you are encouraged to take one or several statistics classes (e.g., STAT 1031, 1034 or 1035 or equivalents) as electives, even if you have completed your math requirement with calculus. Students are required to take POL 3001C (Quantitative Research and Data Analysis) as their second quantitative reasoning/ statistics class. Those students who have completed two STAT or QR courses offered in other disciplines (ECON, SOC, business and others) can request an exception to the requirement.

Political science credits taken at UC Blue Ash (UCBA) and Clermont College normally satisfy some major requirements. If they do not appear under the major on your degree audit, contact your A&S advisor to have them processed accordingly.

Advising

POL and INTA majors should contact their A&S college advisor to discuss coursework that fulfills the general education and the major requirements. A&S advisors help declared majors with course selection and guide them through general education and major requirements. More of the requirements are also explained on the school's advising page:

<http://www.artsci.uc.edu/departments/spia/undergrad/advising.html>

A&S advisors are available in the A&S advising office. Call for an appointment (typically 30 minutes)

at least one day in advance 513-556-5860 or go online at:

<https://www.artsci.uc.edu/information/undergrad/advising/advisors.html>

For academic advising about professionalization, the selection of specific courses and pathways in the majors, certificates, minors and other academic programs, as well as professional opportunities after graduation, students should see a **faculty advisor** in the School of Public and International Affairs. The current list of faculty advisors and their office hours is available on the bulletin board at 1100 Crosley Tower and on SPIA's website:

<http://www.artsci.uc.edu/departments/spia/undergrad/advising.html>. If students cannot make it to office hours, they can contact advisors for an alternative appointment time or seek advice via phone or email. They can also contact the Undergraduate Advising Coordinator Dr. Andrew Lewis (Andrew.Lewis@uc.edu). Any student may request a different faculty advisor by contacting the Director of Undergraduate Studies. Please, note that faculty advisors are available to meet with students during Fall and Spring Semesters and will not hold regular office hours during Winter and Summer breaks as many of them may be on leave, research fellowships, conducting field research or travelling. In cases of emergency, students should contact the Undergraduate Director or the Undergraduate Advising Coordinator and understand that they also may also be unavailable to respond immediately. Students can also track their own progress through their Catalyst degree audit.

Each student's advisor, although not professionally trained as a counselor, can help interpret major requirements, assist in course selection, provide graduate school information, and possibly answer some career related questions. For professional advice on career development, please visit the Division of Experience-Based Learning and Career Education (ELCE), 7th Level Joseph A. Steger Student Life Center, PO Box 210115, <https://www.uc.edu/campus-life/careereducation.html>.

Checking your Degree Audit

The Catalyst degree audit system is a useful tool and can be accessed at:

<http://catalyst.uc.edu/> (go to My Academics/ Audit, Grades and Transcript/ Get My Degree Audit/ View My Advisement Report/ My Academics). Please, note that the Degree Audit is not an official transcript. Additional details about progress in the major may be recorded during advising appointments in the electronic notes tab on your Catalyst degree audit. In such cases the degree audit may not contain all these details or changes, but the faculty advisor or program director will consult these notes when certifying that students have completed major requirements for graduation. Further instructions how to read and interpret degree audits are included in the Undergraduate Advising Guide. Students and faculty should feel free to consult with it. Keep in mind that degree audits only serve consultative function in tracking student progress toward major and degree completion.

Choosing courses: Course numbers and course load

See the curriculum guides for major as well as college requirements (see links above) before selecting courses each semester.

Students should complete the introductory (1000-level) course in the relevant political science subfield before taking upper level (2000-4000 level) courses in that subfield. Note that students do not need to take all of the subfield introductory courses before taking any upper-level courses, but should complete them as soon as possible.

1000 introductory courses

Note that introductory courses are not by definition easier than upper-level courses. Their role in the

curriculum is to provide overview and foundational knowledge about each of the main sub-fields in Political Science (e.g., American Government, Comparative Politics, International Relations, Political Theory and Legal Studies), and the methods of political inquiry.

2000-5100 upper-level courses

Their role is to provide a more profound knowledge with greater focus on a specific aspect, issues or areas of inquiry in Political Science.

5100-level courses

SPIA offers joint 5100- and 6000-level courses under the same topics (e.g., POL 5165 and POL 6065 Women and sustainable development). Undergraduate students should sign up for the 5100-level offerings to satisfy a capstone requirement and earn upper-level credit toward their major requirements. Graduate students should register for 6000-level classes. Each 5000-level class fulfills a capstone requirement and a sub-category requirement at the same time (e.g., American Politics, Comparative Politics and International Relations for POL students and International Politics and Comparative Studies for INTA students). When registering for these courses online, undergraduates must **select three** credits. Each 5000-level class adds **only** 3 credits toward the Area of Emphasis requirement. If they choose to take more than one 5000-level class, students need to consult with their major advisor and the course’s instructor.

7000 graduate seminars

Undergraduates may only take these graduate courses with permission of the instructor, which can be granted electronically by faculty or college advisor.

Choosing courses: Course load

A three-credit hour undergraduate course normally meets three hours per week in class and requires six hours per week of outside preparation. A standard academic load is five courses totaling fifteen credit hours—a 45 hour per week commitment of class time and outside preparation. No student should attempt to carry more than 18 credit hours in a semester. No more than 18 credits of Political Science courses may be taken in the same semester. Students carrying a standard full time academic load each term can complete the 120 semester hours required for the B.A. in 8 semesters, normally spread over a four-year period.

Students whose GPA in the major is below 2.5 or who are employed long hours during the regular school year **are strongly discouraged from** carrying a 15- or more hour academic load during the semester and would most likely need **more than 8 semesters** to complete the B.A. degree requirements. Students taking 4 courses, 12 credits per term, can finish in 10 semesters, which would require three summer semesters or a fifth year of enrollment. The recommended course load varies with each student’s other engagement including outside employment.

<u>Nonacademic commitments (hrs/wk)</u>	<u>Maximum recommended course load</u>	<u># of credit hours</u>
0-5	5-6	15-18
6-15	4	12-15
16-24	3	9-12
25-33	2	6-9
34-40	1	3-6

Students may not count more than eighteen credits in one semester toward the major unless they receive

prior written authorization from the Director of Undergraduate Studies or the Undergraduate Advising Coordinator.

Registering for courses

To register for classes, please, visit:

<https://classes.catalyst-services.uc.edu/search/>

Note that certain popular and required courses (e.g., POL 1001, POL 3001C, POL 2035) fill quickly, so if you need them to graduate in the near future, please be sure to register at your earliest opportunity. The school offers waitlists for some of these courses but waitlists do not guarantee a seat in this course. Ideally, students should plan to complete POL 1001 as soon as they select Political Science or International Affairs as their major. Soon after the completion of POL 1001, students should take their required STAT course (ideally in their sophomore year) and then complete POL 3001C as a part of their mid-collegiate experience.

Attached is the link to the UC Academic Calendar – which outlines important dates throughout the school year. <https://www.uc.edu/about/registrar/calendars/academic-year-calendars.html>

For details about early registration, as well as deadlines to register, add or grade replace coursework and various fees, please see the registrar’s website at:

<https://www.uc.edu/registrar/registration.html>

Evaluating courses

Each instructor will provide course evaluations at the end of the semester. The instructor will leave the classroom and provide adequate time for students to fill out evaluations. These should be collected and returned to the SPIA Coordinator in their office (1109 Crosley) by a student volunteer in the class.

The evaluations are given to the instructor **only after** the grades for the semester have been submitted. Evaluations are used by the School Director to monitor the quality of courses offered by SPIA and by individual instructors to assess and improve their own courses. Please fill these out thoughtfully and completely. Students’ objective feedback is most welcome and greatly appreciated.

Graduating

Seniors must APPLY FOR GRADUATION. If students miss these deadlines the college will not allow them to graduate until the next semester! The open dates and deadlines for graduation application cycles can be found at the following website:

https://www.uc.edu/registrar/graduation/Grad_application_dates.html

Undergraduate Online Degree Application

Use the Online Degree Application: <http://www.catalyst.uc.edu/>

SPIA encourages students to regularly discuss their progress toward their major with their A&S advisor and possibly with their faculty advisor(s) and monitor closely their progress toward degree (see “advising” above). This is especially important when students approach the completion of their degree(s).

Becoming a SPIA Alumnus

Alumni who have graduated from SPIA programs are considered the school's ambassadors around the globe and we would like to stay in touch with them throughout their lives. Once you graduate, please keep us updated on professional developments (especially if your affiliation and contact information changes frequently) and let us know if you are aware of any opportunities for our current students. Current majors should also make sure to keep the school updated with their academic and professional interests and accomplishments. The UC Alumni Association website provides an opportunity to get involved, update your information, or refer a student, friends or family to UC: <https://alumni.uc.edu/>

Going to law school or into other legal fields

Many of our majors go on to get a JD. Students interested in law school should contact an advisor from the Pre-Professional Advising Center Staff by sending an email to preproadv@uc.edu or calling 513-556-2166. Interested students should start the process of meeting with pre-professional advisors in their freshman year. The Center organizes a series of workshops to share information with students about preparing for professional school and careers in law or the health professions. The students can also make a one-on-one appointment to discuss their specific goals with our advisors. Additionally, the Pre-Professional Advising Center organizes Law School Application Workshop and Personal Statement Writing Workshop. For a list of available pre-law advisors and other relevant information, visit the Center's page below: <https://www.uc.edu/preproadvising.html>

Make sure to sign up for the pre-law advising newsletter (send email to: PreProAdv@ucmail.uc.edu) and check the Pre-law resources and helpful links on the UC Pre-Professional Advising Center website: <http://www.uc.edu/preproadvising/pre-law.html>

The Council on Legal Education Opportunity offers summer workshops and law school admissions support for minority students <http://www.cleoscholars.org>

Pre-Law resources: <http://www.findlaw.com>

ABA Pre-Law Advising: https://www.americanbar.org/groups/legal_education/resources/pre_law/

Guide to ABA approved law schools, including school-specific information: https://officialguide.lsac.org/release/OfficialGuide_Default.aspx

Majors with an interest in law have been involved with Mock Trial competitions, in which students play the roles of attorneys and witnesses in simulated courtroom disputes and are judged by practicing attorneys. Visit: <http://www.ucmocktrial.com/> and if you have any questions, please contact cincinnati@mocktrial@gmail.com

Phi Alpha Delta is a pre-law group that arranges for practice LSAT exams, speakers and trips. The Pre-professional advising center provides a wide range of support as students prepare to be a competitive applicant to professional school: <http://www.uc.edu/preproadvising.html>

Going to graduate school

Our majors have recently gone on to graduate programs (MA or PhD programs) in political science, international affairs, geography, planning, Asian studies, women's studies, law and public policy. Students considering graduate school should discuss their research interests with their faculty advisor and other faculty members whose research interests parallel their own.

In some occasions, it is wise for students to take some time off between undergraduate and graduate studies. Opportunities include Americorps, the Peace Corps, and Public Allies (see information below). Those who want to go directly on to graduate school should start planning in their junior year. Applications usually include transcripts, GRE scores, letters of recommendation from faculty members, and a personal statement or essay. These should be ready to submit by late fall/early winter of the year you wish to commence graduate studies (deadlines vary by program).

Students contemplating graduate school should seriously consider doing a senior thesis or completing a 7000-level graduate seminar to fulfill the capstone requirement. These experiences will give students a sense of graduate level work and will give faculty members, who may be writing letters of recommendation, the best opportunity to evaluate student research potential.

Graduate opportunities in the School of Public and International Affairs at the University of Cincinnati include:

Master of Public Administration program with focus on social justice:

<https://www.artsci.uc.edu/mpa.html>

MA in political science

<http://www.artsci.uc.edu/departments/polisci/grad/masters.html>

Ph.D. in political science

<http://www.artsci.uc.edu/departments/polisci/grad/doctorate.html>

Ph.D. program in political science with concentration in Feminist Comparative and International Politics: <https://www.artsci.uc.edu/departments/spia/grad.html>

MA/JD and Ph.D./ JD joint degree with the UC College of Law

<https://www.artsci.uc.edu/departments/spia/grad.html>

Getting a job

Political science and international affairs majors have excelled in a variety of public and private sector careers, including state, local and federal government, law, party politics, secondary education, business, survey research, public relations and journalism.

The American Political Science Association lists dozens of careers for political science majors:

<https://apsanet.org/Careers-for-Political-Scientists>

UC's Division for of Experience-Based Learning and Career Education (ELCE) located on the 7th floor of Joseph A. Steger Student Life Center, PO Box 210115 offers career guidance and counseling, on-campus recruiting, specialized courses, career fairs, computerized self-assessment tools and other resources to help you choose and prepare for your career:

<https://www.uc.edu/campus-life/careereducation.html>

Many graduates benefit from one or two years doing paid service at home or abroad with one of the following organizations:

Public Allies <http://publicallies.org/>

Americorps <https://americorps.gov/serve> or

The Peace Corps <http://www.peacecorps.gov/>

UC's DAAP offers a community planning degree in partnership with SPIA:

<https://daap.uc.edu/academic-programs/school-of-planning/master-of-community-planning.html>

Helpful resources on careers in Political Science and International Affairs include:

Careers and the Study of Political Science: A Guide for Undergraduates. The American Political Science Association, Washington, DC, 2003,

<https://www.apsanet.org/Portals/54/files/Publications/CareersandtheStudyofPoliticalScience2003.pdf>

Maria Carland and Candace Faber, *Careers in International Affairs* (9th edition). Washington, DC, Georgetown University Press, 2014. For latest up-to-date data about the profession visit APSA's webpage: <http://www.apsanet.org/RESOURCES/Data-on-the-Profession>.

III. Honors, awards, and grants

School Honors go to graduates with greater than a 3.33 GPA in their major (POL or INTA).

School High Honors are awarded to graduates with greater than a 3.67 GPA in their major (POL or INTA) who earn at least a "B" in an approved 7000-level **graduate seminar** or who complete a **senior thesis** (POL 5000-5001) prior to graduation. High honors candidates may take the seminar as early as their junior year but need the instructor's permission. Final GPA is computed at the end of the semester immediately preceding the semester in which the student expects to graduate—for April graduates at the end of Fall semester.

To take a 7000-level course, an undergraduate needs the permission of the instructor. Occasionally, instructors may need to sign an add slip; these are available in school's mail room, 1106 Crosley Tower.) When registering for these seminars online, students will not be able to select undergraduate credits. Undergraduates may need to sign a form (again available in the SPIA's mailroom and in French Hall West, 2nd floor, Mail Location 0037) stating that you are taking a graduate seminar for undergraduate credit. These forms (entitled "Use of graduate credit in partial fulfillment of the requirement for a Bachelor's degree in the College of Arts and Sciences") are to be turned in to French Hall West, 2nd floor. Please, note that the four credit hours for this course cannot be applied to any graduate program if they are counting toward undergraduate credits, and the grade and quality points earned in this course will not be included in your undergraduate GPA.

Pi Sigma Alpha Political Science Honor Society

Pi Sigma Alpha is the national political science honor society. The school inducts new members into the national Political Science Honor Society **Pi Sigma Alpha** each spring term. Students who have met the following requirements may qualify: (1) they have completed 60 credits or more toward their total university credits; (2) they maintain a university and a major (POL and INTA) GPA of 3.3 or higher; (3) they have completed at least 18 credits of POL courses. There is a one-time membership charge of \$35. The school invites eligible junior and senior POL and INTA majors to join this honor society and be recognized at a spring initiation ceremony, which in recent years has been part of the Political Science Student Association's annual awards ceremony in the spring. For more information about Pi Sigma Alpha and its history see its website:

<https://www.pisigmaalpha.org/>

Eugene P. Ruehlmann Scholarship

This scholarship named after Eugene P Ruehlmann, Mayor of Cincinnati from 1967-1971 who had tremendous impact on the city, provides funding supports a current Political Science major committed to excellence. The total award amount is \$2,500; eligible to apply are declared political science majors in their second or third year who have demonstrated financial need. Although completion of all introductory level courses in Political Science (1001, 1010, 1040, 1060, 1080, and 1090) is not required, preference will be given to applicants who have completed or are currently taking as many of these courses (as well as POL 3001C) as possible. Applications for the Eugene Ruehlmann Scholarship are due in January and should be submitted via the A&S centralized application page:

<http://www.artsci.uc.edu/students/undergrad/scholarships.html>. Latest information and application deadlines, students should visit the scholarship's website:

<http://www.artsci.uc.edu/departments/spia/ruehlmann/default.html>.

Students need a reference from a faculty member (preferably in Political Science) in order to be considered for the award. The recommendation writers should send their letters electronically to the Director of Undergraduate Studies, Dr. Andrew Lewis (email: Andrew.Lewis@uc.edu).

Tolley International Human Rights Scholarship

Named after Emeritus Professor Howard Tolley who taught for almost three decades U.S. Constitutional Law, International Law and Human Rights at UC, this fellowship supports a human rights service project, work experience, research or study abroad of no less than two weeks outside North America. The maximum award amount is \$2,500. Current full time UC undergraduate student with a 2.7 or higher GPA with no delinquent obligations are eligible to apply. The applications will be evaluated based on the merit of the proposal, the student's record, and financial need and preference will be given to INTA and POL students and those pursuing IHR certificate, as well as students raised in the Cincinnati area with no prior travel abroad experience. Applicants are also encouraged to seek UC International Program Grant, William and Shirley Merke Study Abroad, and other A&S awards. Applicants should report all other grants and scholarships received for the project to the IHR Certificate Program Director upon receipt of their award notification. Upon return from the travel abroad, students should submit expenditure receipts for reimbursement and a written report (two or more pages long) to the IHR Certificate Director highlighting the importance of the trip to their education.

The application package should include: Cover Page/Letter, Project Title, Student Information (Name, phone, email, UC ID, Date of birth, GPA, College, Projected graduation date, Academic Major, and certificate program), Country destination, Departure and return dates, Contact Information (Name, phone and email of your Faculty Program Director) and signed approval form with printed name, phone and email of UC Academic Advisor or faculty project mentor. Additionally, the students are required to submit Detailed Statement of Purpose explaining the project (250-300 words) with a Narrative and Budget (include applicant name and project title as page header). Contact your Academic Advisor and/or Program Director with a draft proposal and discuss the details. For more details and application deadlines contact IHR Certificate Director, Professor Stephen Porter, at Stephen.Porter@uc.edu or 513-556- 2463 or visit the scholarship's website:

<https://www.artsci.uc.edu/departments/spia/tolley/default.html>

Taft Undergraduate Enrichment Award

The Charles Phelps Taft research center offers competitive Taft Undergraduate Enrichment Awards of up to \$2,000 to enable students to undertake projects that will enhance their learning experience in their major field. Eligible projects include but are not limited to research expenses, travel to a library,

archives, museum or conference, a language immersion program, or an organized field trip. This award is also available to undergraduate students who want to attend study abroad programs led by political science faculty. POL and INTA students are eligible to apply if they have completed at least 15 upper division credit hours in their major by the end of the current academic year. Seniors are eligible if the project funded will be completed by the first day of classes of the last semester prior to graduation.

Applications must be electronically through the Taft Research Center website. Each application must contain:

1. Cover sheet;
2. Project description (300-350 words) which includes a clear research component and distinguishes student's enrichment beyond any course credit that might be earned through the project. It should also detail specific anticipated impacts on applicant's intellectual development;
3. Detailed budget and justification;
4. List of courses in your major, credit hours, and grades received;
5. Full Transcript or Grade Report;
6. Two Letters of Recommendation from professors in Taft disciplines who can speak directly to how the project will enrich the student's understanding of his or her major. Letters should be sent to the Undergraduate Program Director in the applicant's academic unit, who will then upload the letters at the time of intradepartmental review;
7. Copy of Grant Application from UC International, if the project involves international travel and is associated with an academic credit bearing experience (i.e., getting a grade).

Those who receive support outside Taft must report such funding to the Taft Faculty Chair upon receipt of award notification. For details about the application process, the reimbursement procedure and the report required upon the completion of the project, see the Taft website:

<http://webcentral.uc.edu/taftawards/programdetail.cfm?programid=19>

Taft Undergraduate Research Award

This competitive program provides research support in the amount of \$2,000 to outstanding undergraduate scholars. It is designed to create incentives for advanced research opportunities at the undergraduate level and to promote both an undergraduate intellectual community and scholarship in the humanities, broadly conceived. Students are required to engage in their particular research projects and present their research at the Taft Annual Research Symposium and the University of Cincinnati humanities NOW Graduate Conference in the spring. Award recipients will also meet once a month, as a cohort, to discuss their projects, intellectual or other related issues, as the core of the Taft Undergraduate Club. Students are required to meet no less than once per month with their faculty mentor and at least twice during the year with the Taft Center Director (typically as part of their monthly meetings). If a SPIA faculty member is currently a Taft Center Fellow, students are also expected to meet with that individual once per term to discuss their projects. Participating faculty members will receive \$500 in remuneration for their time spent mentoring students. Awardees are required to register for POL 5000 and 5001 (3 credit hours per semester), for two sequential semesters. The coursework fulfills the POL and INTA capstone requirement. Students in their junior year, majoring in POL, INTA or another Taft discipline are eligible to apply for this award but must be in contact with the undergraduate program director if their discipline is not POL or INTA. Applicants must have a minimum 3.5 overall grade point average to be considered for this program.

Applications will be evaluated for the quality or promise of the applicant's work; the significance of the contribution of the proposed project; the organization, and description of the proposed project; the state of the research; the likelihood that the applicant will complete the project, and others. The applicants should arrange for two letters of support—one from the faculty mentor and another one a faculty member in their academic unit. For selection guidelines and terms of the grant, please visit the award webpage: <http://webcentral.uc.edu/taftawards/programdetail.cfm?programid=23>

UC International Scholarship

UC International offers student grants for education abroad projects. Information about the application process and requirements is available here: <https://studyabroad.uc.edu/>

UC International Diversity & Inclusion Scholarship for Study Abroad

Up to \$1,000 available to support students going abroad on approved academic programs. These funds are awarded via the UC International Scholarship.

National grants, scholarships or fellowships

Here are lists of nationally competitive scholarships and related links:

Core Awards: <https://www.uc.edu/campus-life/nca/awards/core-awards.html>

Priority Awards: <https://www.uc.edu/campus-life/nca/awards/priority-awards.html>

Other Awards: <https://www.uc.edu/campus-life/nca/awards/other-awards.html>

Other UC honors

Here is a quick guide to the other kinds of honors at UC.

The university gives “**Latin Honors**” at graduation

http://www.uc.edu/registrar/graduation/policies/latin_honors.html

These are based on your university GPA as follows:

University Grade Point Average between:

3.60 and 3.7499 Cum Laude

3.75 and 3.8999 Magna Cum Laude

3.90 and 4.0000 Summa Cum Laude

The University of Cincinnati has a **University Honors Program (UHP)** which admits outstanding freshmen as well as some current UC students. Students should consider applying for UHP. For additional information visit: <https://www.uc.edu/campus-life/honors.html>

The College of Arts and Sciences has **A&S Honor Scholars Program**. It is geared toward students with broad interests in many different areas of study, especially in the humanities and social sciences. The program offers a stipend, opportunities for research, paid internships and mentoring from distinguished faculty, see:

<https://www.artsci.uc.edu/information/futureundergrad/honors-scholars.html>. POL and INTA students are strongly encouraged to apply. Students should contact Derrick Robertson (email: roberdb@ucmail.uc.edu) for additional information.

Phi Beta Kappa is the nation’s oldest and most widely known academic honor society. The college chapter invites excellent students to join in their senior year. The school encourages students to accept this widely recognized honor. For more information visit the society’s website at:

<https://www.pbk.org/>

College and university awards

Recent graduates from SPIA have won (often on multiple occasions) nationally competitive awards like Ralph Bunche, Clinton and Paradise Fellowships and several of UC's most prestigious college and university awards: Presidential Leadership Medal of Excellence, the Eleanor Hicks Award for outstanding female graduate, the McKibben medal for outstanding male graduate, C-Ring Award to the Outstanding Graduating Senior Woman at UC, Marian Spencer Diversity Ambassador Award, Spirit of Community Award for A&S, Tolley Fellowship, Seasongood Good Government Foundation Internship and others.

Students are encouraged to apply for various A&S scholarships through the college website:

<http://www.artsci.uc.edu/students/undergrad/scholarships.html>

IV. Student organizations

Students Association (SPIA-USA)

POL and INTA majors can join the Political Science Student Association, which has organized events ranging from political film screenings to a discussion with former death row inmates, electoral debate watches and even a local poetry slam artist/activist. In the past they have organized a spring reception and awards ceremony to recognize many students' accomplishments and say goodbye to graduating seniors. SPIA-USA will serve as connection between current Political Science and International Affairs majors and successful UC alumni who can provide information about professional opportunities and mentoring to current and future students. This organization provides a great opportunity for students to get to know each other and get involved. Please email: SPIA-UG@uc.edu for further information.

Student government and other student organizations

Many POL and INTA majors are involved in student government and other student organizations on campus. These organizations are managed by Student Activities and Leadership Development (SALD). For a list of student organizations see <https://www.uc.edu/campus-life/sald.html>

V. Experiential Learning

The College of Arts and Sciences requires all A&S undergraduate students to fulfill an experiential learning requirement during their college career. Students can choose to fulfill this requirement in one of the following three ways: First, they can complete an **internship** for academic credit. Second, they can participate in a short-term or semester long **study abroad** program and earn a study abroad credit toward their degree. Third, they can enroll in a UC course that has a **service learning** component.

Internships

POL and INTA students are eligible to pursue internships for academic credit if they are in good standing with 2.00 GPA or higher and have completed successfully at least 18 credits in their major prior to the academic term during which they plan to start their internship or enroll in the credit-bearing course. Students should plan ahead and discuss this opportunity with their faculty advisor.

The School of Public and International Affairs offers internships locally, nationally and internationally and maintains a database of available opportunities shared via SPIA's undergraduate listserv. For

additional information visit: <https://canopy.uc.edu/>. The Division of Experience-Based Learning and Career Education (ELCE) offers career coaching, employer/ partner services and professional development workshops. ELCE maintains a database with internship opportunities, organizes career fairs and holds interview days on campus for students interested to pursue internships. For details contact Paula Harper at Paula.Harper@uc.edu or 513-556-9811.

Internships provide opportunities to POL and INTA students to explore particular areas of professional interest and acquire valuable experience and transferrable skills, while also receiving academic credit. SPIA makes announcements of events and internship opportunities (including campaigns and elections) via our listserv. In doing so, the school does not endorse any candidates, political party, politician, or ideology. Placements are available with agencies that are involved in a variety of areas, including law, government, and the electoral process, as well as diverse international, human rights, civic and public policy concerns. While there are no guarantees that successful internship will lead to a job offer, data show that students who have completed internship programs are more likely to start successful careers shortly upon graduation.

ELCE offers a special course (PD 2070, 3 credits, in-class instruction) where students explore academic internships, and which precedes the internship program. The course prepares future interns how to find internships, prepare successfully for an interview and succeed in the job. PD 2070 counts toward the 120 total college credits but will NOT count toward any of the major requirements. The school recommends the students to complete PD 2070 before they start their internships programs. However, the course is not a prerequisite to complete an internship and earn academic credit toward it.

SPIA suggests two ways to complete internship for academic credit—through POL 4090 or through INT 3001. Only up to 3 credits from each of these courses can count toward “Additional POL or INTA electives.” Also, students who choose to complete International Human Rights Certificate (IHR) can apply 3 credits toward the “Core Requirement II: Internship/Capstone.” Students who complete War, Peace and Security Certificate (WPS) or Legal Studies Certificate (LEGS) should check in with their advisor to confirm if the internship is relevant and can be accepted toward the coursework in their program.

Students can register for POL 4090 if they can arrange internships on their own. POL 4090 (3 credits only) is offered during Fall Semesters but students can commence and possibly complete part of their internship in the spring or in the summer. If the internship starts late in the fall and continues in the winter, the student will be assigned an “In Progress” (SP) grade until their program is complete. The internship project should involve at least 120-150 hours of work on the site. Students are required to complete student and agency contract, journals, and include their supervisor’s evaluation. POL 4090 internship forms are available here: <http://homepages.uc.edu/~ivanovid/pdfs/internship.pdf>.

Additionally, they complete a reflection paper (8-10 pages, 2,500-3,000 words) that surveys academic literature on the topic of their internship and explains the theoretical implications of their practical experience. For details contact the coordinator for the SPIA internship program, Dr. Ivanov (email: ivanovid@ucmail.uc.edu).

POL and INTA students can also earn academic credit via INT 3001 (0-12 credits) offered by ELCE. These credits will count toward the total number of credits needed for graduation. 3 of these credits can count toward coursework in Political Science (POL) and International Affairs (INTA) if the internship experience is relevant to these major programs. INT 3001 modules are customized specifically for Political Science and International Affairs students. For details contact Paula Harper (email: Paula.Harper@uc.edu). Detailed information about pathways to earn academic credit through

ELCE is available here: <https://www.uc.edu/campus-life/careereducation.html>

ELCE maintains an internship listserv and the school encourages our students to sign up for it. Additional information is available here: <https://uc.joinhandshake.com/login>. Helpful links to internships also can be found on the American Political Science Association's website: <http://www.apsanet.org/RESOURCES/For-Students/Internship-Resources>.

As interns, students are expected to behave professionally and be aware of and observe norms of privacy and confidentiality in the internship workplace. They should also contact immediately the instructor for the internship course or the Director of Undergraduate Studies if the internship does not meet their expectations or if they face other issues that include harassment on the workplace.

The UC Center for Community Engagement offers numerous experiential opportunities: <https://www.uc.edu/campus-life/cce.html>. SPIA does not officially endorse any of these programs. Students should contact the Director of Undergraduate Studies or the Undergraduate Advising Coordinator if they have any issues obtaining academic credit for their internships. Additional information can be found here: <http://www.artsci.uc.edu/departments/spia/undergrad/internships.html>

Internship and Co-op Funding Rules and Requirements

Students who have been accepted to a public policy internship are eligible to apply for a financial stipend from the University of Cincinnati through the School of Public and International Affairs. The eligibility requirements include:

- The student should be completing an internship, or a co-op experience related to public policy, citizenship, or politics that includes 150 or more hours of work. Preference will be given to those who are enrolled in POL 4090, INT 3001, or COOP course.
- The student should have accumulated at least 18 credits in their major prior to the semester during which they will be doing their internship.
- The stipend will be disbursed pending successful completion of the internship or co-op experience, as well as an exit survey.
- The student should have an overall GPA of 2.5 or higher.
- To earn academic credit, the student should register for POL 4090, INT 3001, COOP course, or similar courses through which they can earn credit toward their EL requirement.

The standard stipend is in the amount of \$1,500 for academic year 2021-2022. Students can also apply for an additional \$1,000 housing stipend if they complete a residential co-op or internship outside of Greater Cincinnati.

To apply for a stipend, students should complete an [online application](#) after acceptance of their internship/co-op position. The application asks for the following information

- Name, major, number of credit hours completed at the time of application (including current semester registration), and overall GPA.
- The internship position which they have been accepted and a brief description of their duties (150 words).
- A PDF or Screenshot confirming their acceptance of this position.
- Confirmation that the student plans to complete at least 150 hours of work related to the internship. If uncertain, the student needs to confirm that they will work with their

internship coordinator to make sure that the 150-hour requirement is fulfilled.

- A brief (less than 200-word) statement how their internship or co-op experience meets the public service expectations for this stipend.

Deadlines, Preferences, and Rules: Applications will be considered on a rolling deadline, evaluated in the order in which they are received. Preference will be given to students who are requesting funding for the first time and are completing their Experiential Learning requirement. Students may apply multiple times, but they may only receive funding once per academic year. Questions should be directed toward the Department's Internship Coordinator, [Dr. Ivan Ivanov](#).

Undergraduate Teaching Assistantships

SPIA offers Undergraduate Teaching Assistant Program (UGTA) in partnership with UC Learning Commons. Undergraduate students can serve as Learning Assistants (LAs) to assist instructors in large introductory classes, lead weekly reviews and discussion sections and provide assistance to their peers. The LA positions come with a stipend. Eligible to apply are Political Science and International Affairs majors who have earned at least seventy (70) or more college credits with 3.5 GPA and have already completed POL 1001 and the introductory course for which they will serve as UGTA. Interested students should apply no later than June 1 for the academic year which begins in August. The application package should be submitted to Daniel Dale (email: Daniel.Dale@uc.edu) and should include: (1) a statement of interest outlining student's academic interest, completed coursework and explanation how this experience will be relevant for their future professional and intellectual development; (2) a CV or resume and; (3) names and contact information of two faculty who have agreed to serve as references for these student applicants. More information about UC Learning Commons is available here:

<https://www.uc.edu/learningcommons.html>.

Those who are selected to participate in the UGTA program will be notified before the beginning of the semester during which they serve as LAs. Undergraduate Assistants will be required to complete orientation with Learning Commons and undergo training from Center for Excellence in Teaching and Learning and UC's First Year Commons program before they can serve as UGTAs. Undergraduate Assistants can register for POL 4091 UG Teaching Assistantship course (1 credit) to academic credit toward their major and also fulfill the A&S experiential learning requirement. UGTA should comply with UC Student Code of Conduct and with FERPA. Upon completion of their duties for the semester, LAs may be asked to submit a written report and/ or a reflection paper. More information about the program is available here:

<http://homepages.uc.edu/~ivanovid/pdfs/ugta.pdf>

Washington Center (TWC)

Many UC students participate in the **Washington Center Program**, which combines academic coursework and experiential learning taking place in Washington, D.C. University of Cincinnati's ELCE serves as a campus liaison for the Washington Center Program: <https://twc.edu/>

TWC students typically receive 15 UC credits and up to 6 of these credits could count toward POL or INTA majors. These credits show up under free electives and will be processed manually as exceptions toward the major coursework upon request by the student's academic advisor. Students discuss with their A&S and faculty advisors the coursework and experiences they plan to complete through TWC before going to Washington, DC. Upon return, they may be asked to share course syllabi and internship

portfolio with their advisors or the Undergraduate Advising Coordinator to ensure credit toward their major coursework.

Model United Nations Team

UC's Model UN Team participates in several national and international conferences, learning about how the UN works by representing delegations from a variety of countries and working together to grapple with real-world problems, including nuclear proliferation, human rights, and terrorism.

There are many POL and INTA majors on the Model UN team, but it is open to students from all UC academic programs. Interested students should sit in on a meeting to see if they would like to join. Contact the Model UN team's faculty advisor, [Dr. Al Klein](#) to sign up for the Model UN team's meetings and activities. Students can also register for POL 4081 Decision-making in International Organizations (1 credit) pending Undergraduate Director's approval if they plan to participate in conference that take place outside of the United States. In this way, they can apply for funding from UC International and can also fulfill the College of Arts and Sciences' study abroad/ experiential learning requirement. Team members can also register for other Political Science (such as International Law and Organization; International Institutions) where they may have their delegate portfolio accepted as a part of the required work in these classes.

Mock Trial Team

Majors with an interest in law have been involved with Mock Trial competitions, in which students play the roles of attorneys and witnesses in a simulated courtroom dispute and are judged by practicing attorneys. For details visit: <http://www.ucmocktrial.com/>

Model APEC

POL or INTA students can get leadership experience through the APEC (Asia Pacific Economic Cooperation) Simulation, in which teams of our undergraduates lead local high school students from a wide range of area schools in an interactive simulation of an APEC meeting, held annually on the UC campus.

Model APEC is a student simulation of the Asia Pacific Economic Cooperation (APEC) forum. APEC's 21 member countries range from Chile to Canada, Mexico to Malaysia, and Australia to China. The topics covered by APEC range from trade and investment to environmental and health concerns to global politics and the war on terrorism. Students interested in participating in this simulation should contact Professor Dinshaw Mistry (email: Dinshaw.Mistry@uc.edu or modelepec@uc.edu).

Study Abroad

We encourage students to study abroad and routinely count many of the credits our students earn abroad toward our majors. Be sure to discuss your study abroad program with your A&S or faculty advisor before you leave and upon your return to ensure that credits will be counted toward your major.

Political Science Study Abroad Program in Brussels and The Hague

SPIA offers a faculty led-study abroad program in The Hague and in Brussels, where the students will visit numerous international institutions, attend hearings at international courts, and interact with officials and policy makers to discuss issues of international cooperation, European politics and global institutions. For further details and future offerings, contact Dr. Ivanov at Ivan.Ivanov@uc.edu. You can also visit the past programs' webpages of to learn about this experience:

<http://homepages.uc.edu/~ivanovid/abroad2019.htm>

UC International offers practical information and grants to students interested in studying abroad to help choose a program and plan for it academically and financially. See their website:

<https://www.uc.edu/about/international.html>

UHP offers grants for experiential learning which include opportunities to study abroad:

<https://www.uc.edu/honors/students/grants.html>

Institute for Policy Research

Students may find employment or valuable methodological experience at UC's Institute for Policy Research (IPR) (<https://www.uc.edu/about/ipr.html>) The IPR's primary line of business is public policy research. The IPR currently employs full-time professional staff members and undergraduate and graduate student workers; additional consultants are employed as needed.

The IPR is directed by Dr. Kimberly Downing and Dr. Eric W. Rademacher. Both serve as Affiliated Research Faculty in the School of Public and International Affairs. IPR's research staff collaborates with faculty and staff representing diverse academic disciplines and with clientele at the national, state, regional, and community levels from the governmental and not-for-profit sectors. The IPR has established the Ohio Poll, the Online Analysis and Statistical Information System (OASIS) and Health Landscape. *The Ohio Poll* is a regular statewide RDD survey of Ohio adults which monitors public preferences on state and national policy issues. *OASIS* is an innovative, web-based tool that gives the general public and policy-makers unparalleled access to public-release health and social science data. *Health Landscape* serves as an interactive web atlas that enables health professionals, policy makers, academic researchers and planners to geographically combine, analyze and display information in ways that promote understanding and improvement of health and healthcare.

Individual Work

Upper division majors wishing to pursue a narrowly defined subject in more depth than is possible within a single course may ask a faculty member to supervise extensive independent reading for up to four credits in American Politics (4010), Political Theory (4040), Comparative Politics (4060), or International Relations (4080). The student must have completed basic course work in the area before proposing an individual work project. In order to obtain the necessary approval of both the supervising professor and the Director of Undergraduate Studies, the student must prepare a written proposal listing the materials to be read and providing a schedule of meetings with the faculty supervisor to discuss the course requirements (readings, assignments, papers, etc.). To receive academic credit, the student must complete a written report. Research topics should be generated by the student, although they may undergo modification during the process of discussion with a faculty member. The completed proposal signed by the supervising professor along with supporting narrative should be turned in to the Undergraduate Director for review by the last day of class in the semester before the work is to be taken.

The purpose of independent study is to provide scholarly opportunities for students who wish to pursue special academic interests that cannot be accommodated within the existing curriculum. Independent study is intended primarily for juniors and seniors who have already mastered basic materials in their specialized field of study within Political Science. It is an unusual opportunity for undergraduates to work one-on-one with a member of our faculty to design their own course with readings, research and written work tailored especially for them. Individual instructors provide such work on a voluntary

basis, but not all students and interests can be accommodated. Individual Work is not a way of accommodating students who cannot fit a particular course into their schedule; it is not a way of taking a course that they have been closed out of; and most assuredly, it is not an easy way of getting three or more Political Science credits. Yet, it can be a most fulfilling academic experience for sincere students who feel they have the drive and interest to engage in serious academic pursuits outside of the ordinary framework of the classroom. Generally, three hours of work per week are expected for each hour of academic credit earned through the individual work, so the typical workload would be 9 hours per week for a 3-credit independent study.

No more than 3 credit hours of individual work or a total of 6 hours in all “special” coursework (including individual work) should be applied toward their major. The school encourages students interested in pursuing individual research to consider completing a two-semester senior thesis (POL 5000 and 5001) rather than a one-semester individual work.

In exceptional cases, individual instructors may agree to supervise an independent study that includes other unique experiences (e.g., a program sponsored by the State Department or other governmental agencies). In these cases, the independent study would also require a modified academic component for students to earn academic credit. The Director of Undergraduate Studies will approve such an arrangement only in special circumstances and only with the strong support of the student’s supervising instructor.

VI. Faculty

Faculty Research and Teaching

The SPIA faculty members have research and teaching expertise in American Politics, survey methodologies, international and homeland security studies, law and human rights, religion, media, gender, identity and politics, Asian and European studies, public and environmental policy, journalism and mass media among other areas. Political Science faculty have won university-wide awards for teaching, research and student-faculty relations and have been Fulbright Scholars in Austria, Canada, India, the Netherlands, South Africa, South Korea, the United Kingdom and Turkey.

Please visit SPIA’s website to learn more about faculty publications and research. This is particularly important if you are considering a senior thesis, because you should work with a faculty member whose expertise align with the student’s proposed thesis topic.

SPIA Director

The SPIA Director is Professor Richard Harknett. His email is Richard.Harknett@uc.edu. The Director oversees the entire operation of the school and represents the SPIA to the Dean and other administrative officers of the University. The Director has primary responsibility for the allocation of School funds, appoints the Directors of Graduate and Undergraduate Studies, schedules courses, presides over the Advisory Committee and establishes other committees as they are needed.

Undergraduate Director

The current Undergraduate Director is Dr. Andrew Lewis (Andrew.Lewis@uc.edu). Dr. William Umphres serves as the Director of the Legal Studies Program. An Undergraduate Committee of faculty advisors and two student representatives meets as needed to consider proposals for curriculum revision, undergraduate awards, program assessment and other issues of importance for undergraduate affairs.

Graduate Director

The current Graduate Director is Professor Laura Jenkins (jenkinla@ucmail.uc.edu). She oversees the BA/MA, MA, and PhD programs and should be contacted about inquiries related to the BA/MA Program (or the 4+1 program), graduate offerings and other opportunities.

VII. SPIA School Policies

Academic Freedom

“The welfare and strength of the University and of society at large depend on the free search for truth and its free expression [...] The University shall continue to be pledged to recognize full freedom of inquiry, teaching, and research in all aspects of University life.” (Article 2 Collective Bargaining Agreement between the University of Cincinnati and the AAUP, 2016-19).

Academic Integrity

Undergraduate students are required to adhere to the highest standards of academic integrity. Penalties for academic misconduct range from failure on the assignment to failure for the course, suspension or dismissal, at the discretion of the professor and subject to review by the Undergraduate Committee. Definitions of cheating, plagiarism, and sanctions are included in the U.C. Student Code of Conduct at http://www.uc.edu/conduct/Code_of_Conduct.html. The plagiarism definition includes, but is not limited to: copying another student's work, copying materials from sources without proper citation, paraphrasing materials without proper citation and failing to cite all sources used/consulted. Faculty and staff can file a report for academic misconduct which can be accepted or challenged by the student. These forms can be accessed and submitted online from the following link: http://www.uc.edu/conduct/Academic_Integrity.html.

Advanced Placement and College Credit Plus Program

As administered by the university, AP Test scores of 4 and 5 typically earn credit in American Government and Politics 1010 and Comparative Government 1060. Students earning scores of 3 are not required to take those courses but do not receive academic credits. Additional information about the College Credit Plus Program is available here: <https://www.uc.edu/aas/ccp/apply.html>

Grade Change Time Limit

All final exams and term papers are to be kept in faculty offices for no more than one calendar year. Any request for a review of a grade, therefore, must be completed within one year. After one year, appeals cannot be processed.

Transfer Credit and Residency Requirement

For all transfer and transition students, the A&S Advising Center reviews and approves course substitutions based on official transcripts from other institutions and course equivalency agreements. Students who complete political science course work at UC Blue Ash and UC Clermont can apply their POL coursework toward their degrees in political science and international affairs when transition to the Uptown Campus. Similarly, transfer students from four year institutions may have additional upper level political science course substitutions. All majors, however, must complete at least four political science courses (12 hours) on the Main Campus and 30 credits over two semesters at the College of Arts and Sciences.

The College of Arts and Sciences requires its students to complete their major area courses within A&S

following their admission into the College. Students may not make course substitutions either from another university or from another college while enrolled at the University of Cincinnati, or from another Arts and Sciences' academic unit without approval of the Undergraduate Director or the Undergraduate Advising Coordinator.

Political Science (POL) Degree Requirements Checklist AY 2021-22

Political Science majors must complete a total of **42** semester hours in required and elective courses with a 2.0 GPA. For program description and list of POL courses offered go to:

<http://www.classes.catalystatuc.org/search/>. To get your Degree Audit visit

<https://onestop.uc.edu/registration/add-drop.html>. For details about the major requirements, please see the POL degree requirements checklist at

<http://homepages.uc.edu/~ivanovid/pdfs/POLchecklist.pdf>. Also check undergraduate handbook at:

<http://homepages.uc.edu/~ivanovid/pdfs/handbook.pdf>

I. Gen Ed Courses Needed for POL major but not included in the major:

Quantitative Reasoning (QR) (6 hours): 1 STAT course (3 credits from STAT 1031, 1034 or 1035) **and** POL 3001C (3 credits). Exceptions can be granted with UG Director's permission.

II. Required POL Courses

A: Introductory POL Courses (12 hours): POL 1010 (American Government), 1040 (Political Theory), 1060 (Comparative Politics), 1080 (International Relations).

C. Political Inquiry Course (3 hours): POL 1001 (unless POL 3000 was completed prior to Fall 2016)

III. Areas of Emphasis- 27 semester hours, including at least one course from each of the four sub-fields below, as well as a capstone. Please note that the capstone requirement can be fulfilled in 3 different ways: (1) the student can take any 5100-level POL class (note that effective Fall 2016 undergraduate students cannot sign up for 6000-level POL courses anymore); (2) the student can complete the senior thesis sequence (POL 5000 and 5001); (3) the student can take a 7000-level POL graduate seminar. The fulfillment of capstone requirement described in Section III below counts toward the total of **27** semester hours, as do any electives from Sections IV and V.

American Politics: 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2026, 2031, 2035, 2036, 2055, 3012, 3013, 3015, 3016, 3021, 3022, 3034, 3042, 4010*, 4028, 4063, 5035C, 5111, 5115, 5123, 5136 (5100-level classes could also serve as capstones)

Political Theory: 2040, 2045, 3041, 3043, 3045, 3046, 4040*, 5132

Comparative Politics: 2063, 2064, 2065, 2069, 2071, 2072, 2074, 2076, 2077, 2078, 3009, 3031, 3037, 3060, 3061, 3062, 3063, 3069, 3076, 4060*, 5161, 5164, 5165, 5168, 5176, 5177 (5100-level classes could also serve as capstones)

International Relations: 2037, 2038, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2096, 2097, 3032, 3033, 3037, 3080, 3081, 3082, 3083, 3084, 3085, 3086, 3087, 3089, 3090, 3091, 3093, 4041, 4080*, 5131, 5180, 5181, 5183, 5184, 5185, 5186, 5189, 5190, 5193, 5197 (5000-level classes could also serve as capstones)

Optional POL Electives: POL and Interdisciplinary Freshmen Seminars: POL 1013, 1021, 1081,

* Subject to school's approval; please check in with Undergraduate Director or Achievement Coordinator for further details.

1089. POL Individual Work (4004, 4010, 4040, 4060, 4080); POL 4004, POL 4081, POL 4090 (Internship Practicum), POL 4091 (UG Assistantship). No more than 3 credit hours each of Individual Work or Internship Practicum, nor a total of more than 9 hours in all “optional POL electives” course work listed in this section, will normally be applied toward major coursework

IV. Capstone Requirement

Any 5035C, 5100-level POL class; Senior Thesis 5000+5001* or 7000-level graduate seminar may also satisfy (see advisor). Fulfillment of capstone counts toward **27** hours under Section II above. A 5100-level POL class counts only once toward the 27-credit Areas of Emphasis requirement; the class can also satisfy a requirement in the respective sub-field (e.g., American Politics, Comparative Politics, or International Relations) and the capstone requirement at the same time. Students can complete multiple 5100-level classes; only one will serve as a capstone.

V. Washington Center Internship (up to 6 credits): see program director when planning for Washington Center; up to 6 credits can be applied toward major requirements.

BA/MA program in Political Science allows students who have elective hours in their senior year to begin taking graduate classes. Students able to complete two to three graduate courses in their senior year should be able to complete their MA degree in one additional year.

<https://www.artsci.uc.edu/departments/spia/grad.html>

Political Science minor 21 semester credits required: 9 credits, three introductory courses under I (A) above, and 12 credits, four electives from II above.

Security studies certificate 21 semester credits focus on International or Homeland Security:

<http://homepages.uc.edu/~ivanovid/pdfs/sstd.pdf>

Cybersecurity Certificate: 18-21 credits required with focus on IT, CJ and POL:

<https://www.artsci.uc.edu/departments/spia/undergrad/minor-cert/cybersecurity.html>

Legal Studies Certificate: 18-24 credits of POL and Interdisciplinary coursework. POL 1090 (Law, Politics and Society) is required: <http://homepages.uc.edu/~ivanovid/pdfs/lsc.pdf>

International human rights certificate: 21 credits from primary electives in four areas:

<https://www.artsci.uc.edu/departments/spia/undergrad/minor-cert/international-human-rights/smstr-program-detail-298.html>. For list of courses offered go to: <http://www.classes.catalystatuc.org/search/>

Check DPA at <http://onestop.uc.edu/classes/GetMyDegreeAudit.html>. Go to 15CERT2IHR

International Affairs Degree Requirements Checklist 2021-22

INTA majors must complete a total of **42** semester hours of required and elective coursework from political science, history, economics, geography, as well as additional 10-12 hours of advanced foreign language courses beyond the A&S requirement, all with a 2.0 GPA or higher. For program description and list of INTA courses offered go to:

<https://www.artsci.uc.edu/undergradprograms/majors/international-affairs.html>.

Check your Degree Audit at <https://onestop.uc.edu/registration/add-drop.html>. For details about the major requirements, please see the INTA checklist at:

<http://homepages.uc.edu/~ivanovid/pdfs/INTAchecklist.pdf>. Also, check Undergraduate Handbook at: <http://homepages.uc.edu/~ivanovid/pdfs/handbook.pdf>.

I. General Education Courses needed for INTA major but not included in the major:

A. Social Science (6 hours): POL 1081, 2086; ECON 1001-1002; GEOG 1004, 1021

B. Historical Perspectives (6 hours): HIST 1003, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1012, 1014, 1015, 1016, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2016, 2017, 2023, 2024, 2034, 2037, 2038, 2042, 2043

C: Quantitative Reasoning (QR) (6 hours): 1 STAT course (3 credits from STAT 1031, 1034 or 1035) and POL 3001C (3 credits). Exceptions can be granted with UG Director's permission.

II. International Affairs Core:

A. Introductory Courses in Political Science (12 hours): POL 1060 (Comparative Politics), POL 1080 (International Relations) and any **two** of the following three courses: POL 1010 (American Government), 1040 (Political Theory), or POL 1090 (Law, Politics and Society).

B. Political Inquiry: Approaches and Methods (3 hours): POL 1001 (unless POL 3000 was completed prior to Fall 2016)

III. INTA Capstone & Groupings Requirement: 27 semester hours including at least one class from each of the fields below. Each course counts only once, but some are listed under multiple headings. Fulfillment of the capstone requirement described in Section IV below counts toward the total of **27** semester hours, as do any electives from Sections V and VI.

A. International Politics and Political Theory:

POL: 2036, 2037, 2038, 2040, 2045, 2080, 2085, 2088, 2089, 2090, 2091, 2092, 2093, 2096, 3032, 3033, 3041, 3043, 3062, 3080, 3082, 3083, 3084, 3086, 3089, 3090, 3091, 3093, 4040*, 4041, 4080*, 5132, 5164, 5177, 5180, 5183, 5184, 5186, 5189, 5190, 5193; **GEOG:** 3047, 4048; **HIST** 2018, 4002

B. Foreign Policy, History, and Diplomacy:

POL: 2035, 2082, 2083, 2084, 2087, 2097, 3085, 5035C, 5131, 5185, 5197, **HIST:** 2015, 2024, 2031, 2032, 2083, 2084, 2090, 2100, 2101, 2102, 3004, 3009, 3022, 3023, 3035 3050, 3051-3052, 3056, 3078, 3082, 3085, 3088, 3089, 3102, 3104, 3190, 4002, 4010, 4027, 4065, 4066, 4088, 4090;

C. International Economics:

POL: 2031, 2081, 2086, 3081, 5181; **ECON:** 4040, 4082, **ANTH:** 2066, 3065, 4070, 4074, **AIST:** 3083, 3084; **GEOG:** 2061, 3041, 4061, 6041; **WGS:** 4041, 4042; **HIST** 3079, 5127

D. Comparative Studies:

POL: 2063, 2064, 2065, 2069, 2071, 2072, 2074, 2076, 2077, 2078, 3009, 3031, 3037, 3060,

* Subject to school's approval; please check in with Undergraduate Director for further details.

3061, 3063, 3076, 3087, 4060*, 5161, 5165, 5168, 5176 (5100-level classes could also serve as capstones); **GEOG**: 2011, 2016, 2023, 2025, 2026, 2031, 2036, 2037, 6039; **HIST**: 2001, 2009, 2010, 2011, 2012, 2013, 2016, 2060, 2061, 2065, 2066, 2067, 2068, 2080, 2081, 3006, 3007, 3025, 3037, 3053, 3054, 3055, 3056, 3060, 3062, 3064, 3065, 3066, 3069, 3070, 3071, 3072, 3073, 3076, 3077, 3081, 3083, 3086, 3087, 3089, 3091, 3093, 3104, 3105, 4010, 4050, 4051, 4057, 4059, 4089, 4091, 4092, 4107, 5122, 5124, 5125, 5131, 5140, 5135, 5147, 5150, 5153; **AFST**: 2060; 2061; 2080, 2081, 3006, 3007, 3062

E: Optional INTA electives (not required):

POL: POL 1013, 1021, 1089, 3046, 4004, 4081*, 4090*, 4091*, 5115, 5136; **AFST**: 2081, 3066, 4014; **AIST**: 2081, 2082, 3050; **ARAB**: 3010; **GRMN**: 1081, 1082 **JUDC**: 2046, 3025, 3026, 3027, 3030, 3082; **SOC**: 2076, 2087, 2160, 5003; **WGS**: 3037, 4040, 4043, 4046, and 4047; **SPAN**: 3082, 3083

IV. Capstone: This requirement can be fulfilled in three different ways:

A. By taking any of the following classes: **POL**: 5035C, 5131, 5132, 5135, 5136, 5161, 5164, 5165, 5168, 5176, 5177, 5180, 5181, 5183, 5184, 5185, 5186, 5189, 5190, 5193, 5197; **GEOG**: 5000 or 5007; **AIST**: 5091. No HIST or ECON capstone is allowed. 3 credits from any 6000-level POL class count once toward the 27-credit hour total; the class also fulfills an INTA Groupings requirement in the respective sub-category (e.g. International Politics, Comparative Studies) while satisfying the capstone requirement. Students can complete multiple 5100/ 6000-level classes; only one will serve as a capstone.

B. By completing Senior Thesis: POL 5000+5001*

C. By completing successfully a 7000-level POL graduate seminar with focus on international affairs (see advisor for details). Fulfillment of capstone counts toward **27** hours under Section III above.

V. Foreign Language Requirement for International Affairs (10-12 credits)

The School of Public and International Affairs strongly encourages proficiency in one language -- options 1 or 2, rather than option 3, introductory work in 2 languages. (Note that 3000-level literature and humanities classes taught in a foreign language could also meet Gen Ed requirements.)

Select one of the following two options.

1. 10 credits beyond the A&S requirement in Arabic, Chinese, or Japanese
2. 10-12 credits in German (GRMN 2001, 2002, 2003 and 3001 or 3002)
3. 12 credits beyond the A&S requirement in French, Hebrew, or Spanish
4. Meet the A&S requirement in any two of the following languages, pending availability: Arabic, Chinese, French, German, Modern Greek, Hebrew, Italian, Japanese, Portuguese, Russian, Spanish, Swahili, or Swedish.

VI. Washington Center Internship (up to 6 credits): see program director when planning for Washington Center, as up to 6 semester credits can be applied toward major requirements.

VII. Special Courses: POL Individual Work (4060, 4080); Internship Practicum (POL 4090, INT 3001); Honors Special Topics and Honors Individual Study (e.g. HNRD 3098, 3099) and others. No more than 3 credit hours each of Individual Work or Internship Practicum, nor a total of more than 9 hours in all "special" course work listed in this section, will normally be applied toward major requirements.