

## Department of Classics Merit Criteria

Faculty members will be judged on the RPT criteria in relation to the standards appropriate to 1) their professional discipline, 2) their rank, and 3) their assigned duties. Research, teaching, and service contributions are all eligible for merit. Meritorious performance in all these areas is not necessary for an award.

Merit reviews will be based on up-to-date curricula vitae and the latest annual performance reviews as submitted by the faculty members. Merit determination is not intended to be an extensive review such as the review conducted when submitting portfolios for reappointment, tenure, or promotion.

The department chair is responsible for using these materials to rank faculty members in three bands: Superior (2x), Excellent (1x), and Other (0).

The following will be used to determine the level of performance. Superior Performance is performance of assigned duties that far exceeds expectations, as defined in the RPT criteria of the department, and therefore deserves a higher level of recognition. Excellent Performance is performance of assigned duties that exceeds expectations, as defined in the RPT criteria of the department. Other Performance is adequate performance of assigned duties.

Appeals against the chair's ranking may be submitted by the faculty member involved to a committee of three faculty members elected by the faculty. The ranking assigned by the committee will be the final decision within the department. This committee will consist of one representative from each of the sub-disciplines of archaeology, history, and philology and consist of at least two tenured faculty.