Welcome to the VT CRA Study Team

Welcome to the VT CRA Study Team. The CRA Study team is a **guided self-study program** designed for Research Administrators that are interested in and qualify to take the certified research administrator exam. ***There is no cost or fee for your participation on the CRA Study Team.***

The VT CRA Study Team uses Canvas and Adobe Connect to deliver content. Canvas is the repository for session schedules, recordings, course materials, and announcements. It also serves as the platform we will use to email participants and distribute instructions. If you have a CRA related question that you would like to pose to the other participants you can send it to Quinn Steen at qsteen@vt.edu or to Vicky Ratcliffe at vratcliffe@vt.edu and we will make sure that the question is sent to the group. We use a separate program as the virtual meeting space for the live sessions called Adobe Connect. A link to the Adobe meeting room will be sent to the participants prior to each session and included in the schedule. You will not need to download any additional software or programs to use Adobe Connect.
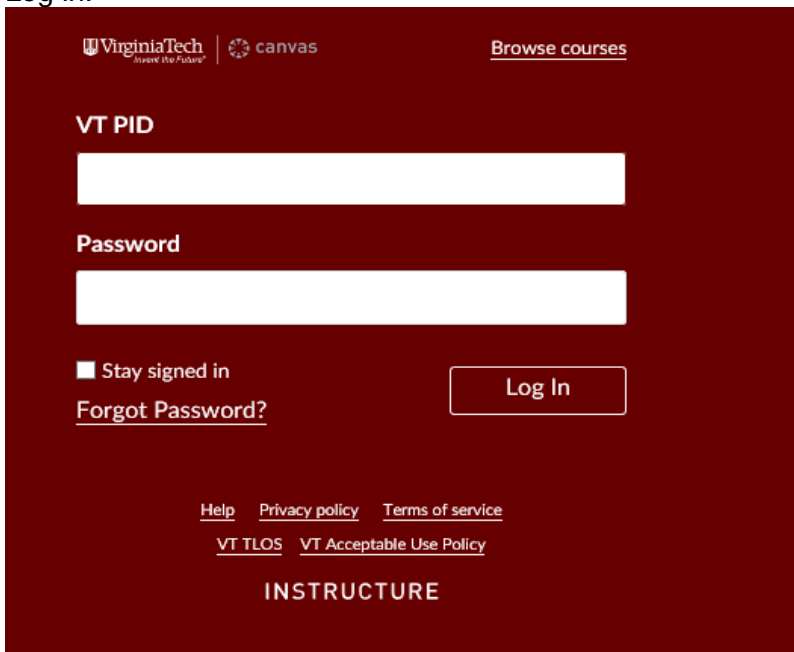
We hold two cohorts per year consisting of 9 to 10 live sessions. These cohorts coincide with the testing dates taking place once in the Fall and again in the Spring. The Fall cohort generally begins in late August or early September. The Spring cohort generally begins in late February or early March.

The cohorts consist of 9-10 live sessions that are available online only. The live sessions occur once per week and last approximately 2 hours each. These sessions are recorded and posted on this site. Once posted the recordings are available at any time for those who miss a live session or plan to view the recordings instead of participating in the live online sessions. The schedule of live sessions as well as the recordings will be posted on this site and are accessible by selecting "Files" on the left hand side menu, then selecting the semester cohort (ie, Fall 2016, Spring 2017, etc.) you wish to review. Navigate to the folder titled **"resources"** and select the file labeled "CRARecordings_Spring2017". Course materials and supplemental handouts are also located under the "Files" menu and are organized by session number and topic.
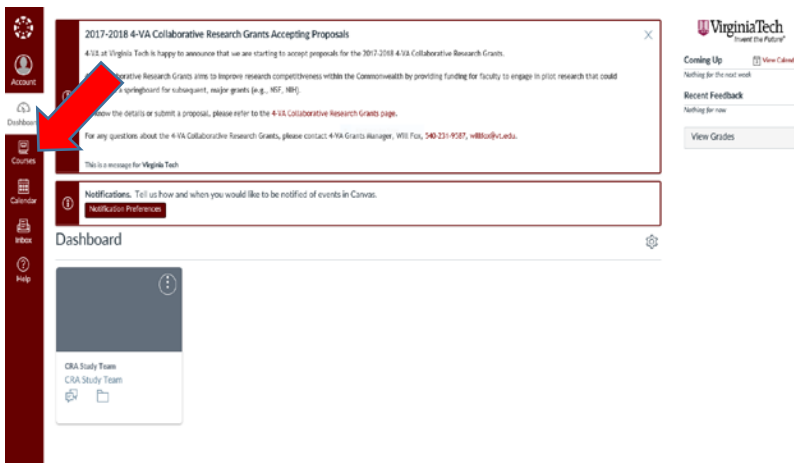
If you have any questions please email Quinn Steen at qsteen@vt.edu or Vicky Ratcliffe at vratcliffe@vt.edu.

TO ACCESS THE VIRGINIA TECH CRA STUDY TEAM

1. Send an email to Quinn Steen at qsteen@vt.edu and let her know that you would like to be a part of the Virginia Tech CRA Study Team.

2. She will email you back and invite you to create a Virginia Tech guest account using your email address. A Virginia Tech affiliated person or service will request that you receive electronic access to their online study courses.

3. Once you have received your invitation, create your account at https://canvas.vt.edu It will take about 6 hours for you to receive your "Welcome" email. Once you get this email you can perform the following steps to log onto Canvas:

4. Log in:

5. Click on **Courses**

6. Click on CRA Study Team

Courses ✕

CRA Study Team

All Courses

Welcome to your courses! To customize the list of courses, click on the "All Courses" link and star the courses to display.

Account

Dashboard

Courses

Calendar

Inbox

Help

7. Click on **Files**

Home	
Discussions	
Grades	
People	
Pages	
Files	
Syllabus	
Conferences	
Collaborations	
Chat	
EchoCenter	
VT Library Help	
Office 365	
Class Notebook	
Google Drive	

CRA Study Team

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If you have any questions please email Quinn Steen at qsteen@vt.edu or Vicky Ratcliffe at vratcliffe@vt.edu.

8. Click on **Spring 2017**

Search for files   🔍   0 items selected

▾ ☐ CRA Study Team
  ▸ ☐ Archives
  ▸ ☐ Spring 2017

Name ▲	Date Created	Date Modified	Modified By	Size
📁 Archives	May 18, 2017			--
📁 Spring 2017	Mar 16, 2017			--

9. You will then get a list of classes, video presentations, and practice tests to help prepare you for the CRA examination.

10. When you complete your practice tests, you can click on Grades and they will be stored here:

More things to know!

1. Click on **People** and a list of other Grant Administrators in the group will pop up. You can contact them individually or as a group to ask questions.

2. To set up a profile, click on your name from the attached list (you can find your name easily from the Search Box) , then go to Account, then settings, then Edit Settings::

Home
Discussions
Grades
People
Pages
Files
Syllabus
Conferences
Collaborations
Chat
EchoCenter
VT Library Help
Office 365
Class Notebook
Google Drive

Everyone   Groups

Yockey   All Roles

	Name	Section	Role
●	Sharon Theresa Yockey	CRA Study Team 02	Student

Account

Dashboard

Courses

Calendar

Inbox

Help

CRA Study Team › People › Sharon Theresa Yockey

Home
Discussions
Grades
People
Pages
Files
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Google Drive

Sharon Theresa Yockey

Contact

No registered services, you can add some on the settings page.

Biography

Sharon Theresa Yockey hasn't added a bio

Links

Sharon Theresa Yockey hasn't added any links

Sharon Theresa Yockey's Settings

Full Name:*	Sharon Theresa Yockey
	This name will be used for grading.
Display Name:	Sharon Theresa Yockey
	People will see this name in discussions, messages and comments.
Sortable Name:	Yockey, Sharon Theresa
	This name appears in sorted lists.
Language:	System Default (English (US))
Time Zone:	None

Web Services

Canvas can make your life a lot easier by tying itself in with the web tools you already use. Click any of the services in "Other Services" to see what we mean.

☑ Let fellow course/group members see which services I've linked to my profile

Registered Services

No Registered Services

Other Services

Click any service below to register:

- Skype
- LinkedIn
- Twitter
- Delicious
- Diigo

Navigation (sidebar)

- Notifications
- Profile
- Files
- **Settings**
- ePortfolios
- Content Migrations

Ways to Contact

Email Addresses

yockeys@ucmail.uc.edu ★

+ Email Address

Other Contacts

+ Contact Me

- ✎ Edit Settings
- ↓ Download Submissions
- ↓ Download Course Content

Dashboard

Courses
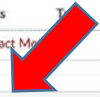
Calendar

Inbox

Help

Sharon Theresa Yockey

Logout

Profile

Settings

Notifications

Files

ePortfolios