

BY-LAWS OF THE UNIVERSITY OF CINCINNATI THE SOCIOLOGY GRADUATE STUDENT LYCEUM

SECTION 1. STUDENT OFFICERS

1(1) The President (and/or Co-Presidents) shall be the Executive Officer(s) of The Sociology Graduate Student Lyceum and shall preside over all meetings of the Graduate Student Organization and the Executive Board.

1(2) The Vice-President (and/or Vice-Presidents), in the absence of the President (and/or Co-Presidents), shall preside over all meetings of The Sociology Graduate Student Lyceum and the Executive Board. *The Vice-President (and/or vice- Presidents) shall keep the records of the membership and the minutes of the meetings of The Sociology Graduate Student Lyceum and the Executive Board. She/He shall make a report at the annual meeting of The Sociology Graduate Student Lyceum and at such time as the President (and/or Co-Presidents) or the Executive Board may direct*

*The Vice-President (and/or Vice-Presidents) shall take over these duties, which are the responsible of the Secretary, if a Secretary is not in office. The voting members of The Sociology Graduate Student Lyceum may determine that a position of Secretary is not deemed necessary for that voting year, in which the position will be filled by the Vice-President (and/or Vice- Presidents).

1(3) The Treasurer shall collect and receive all funds paid to The Sociology Graduate Student Lyceum and shall deposit them in the official depository and shall disburse them on order of The Sociology Graduate Student Lyceum. She/He shall co-sign all checks with the University Advisor in payment of bill. She/He shall keep the account and books_ which at all times must be open to inspection by the President (and/or Co-Presidents), Executive Board, and any authorized auditor. She/He shall make reports at the semesterly meetings of The Sociology Graduate Student Lyceum and at other times as the President (and/or Co-Presidents) or Executive Board may direct.

1(4) The Secretary shall keep the records of the membership and the minutes of the meetings of The Sociology Graduate Student Lyceum and the Executive Board. She/He shall make a report at the annual meeting of The Sociology Graduate Student Lyceum and at such time as the Present (and/or Co-Presidents) or the Executive Board may direct.

(*This position may not be filled if the voting members of The Sociology Graduate Student Lyceum do not elect a person for this position or deem the-position not necessary. The duties of the Secretary would then be fulfilled by the Vice- President (and/or Vice-Presidents)).

SECTION 2. ELECTIONS

2(1) Elections will be held in the month of April.

2(2) All officers shall be elected by a majority vote of those persons casting ballots.

2(3) Officers will assume duties at the first regular meeting of The Sociology Graduate Student Lyceum in October.

SECTION 3. EXECUTIVE BOARD

3(1) The Executive Board shall be composed of the elected officers of The Sociology Graduate Student Lyceum and the University Advisor.

3(2) The Executive Board shall determine the policies and the activities of The Sociology Graduate Student Lyceum and have general management of the

Organization.

3(3) The Executive Board shall meet at the call of the President (and/or Co-Presidents).

SECTION 4. UNIVERSITY ADVISOR

4(1) The University Advisor shall consult with The Sociology Graduate Student Lyceum and ensure that the activities of The Sociology Graduate Student Lyceum are consistent with the stated purposes of the Organization.

4(2) The University Advisor shall grant approval for all off campus activities in which students formally represent the organization, such as conferences, meetings, etc.

4(3) When The Sociology Graduate Student Lyceum sponsor programs which use off campus speakers, it is the obligation of the University Advisor to be present at the program.

SECTION 5. SPECIAL COMMITTEE

5(1) Special committees may be appointed by the President (and/or Co-Presidents) or by the faculty of the Department of Sociology for such purposes and periods of time as The Sociology Graduate Student Lyceum may authorize.

SECTION 6. MEETINGS

6(1) Meetings shall be held at such places as determined by the President (and/or Co-Presidents) or the majority of the voting members of The Sociology Graduate Student Lyceum.

6(2) The semesterly meetings of The Sociology Graduate Student Lyceum shall be given at least five days notice of the place of the semesterly meetings.

6(3) At all meetings, a quorum shall be b-10 of the voting members of The Sociology Graduate Student Lyceum. A quorum is necessary for the organization to conduct official business.

6(4) All matters coming before The Sociology Graduate Student Lyceum which require the approval of the membership, and the election of officers. shall be carried by the majority vote of the voting members present, providing that a quorum is present, except for business specified in the Constitution or By-law which requires a specific number. i.e., ratification. etc.

SECTION 7. REVENUE

7(1) The annual dues shall be decided by The Sociology Graduate Student Lyceum.

7(2) Revenue from sources other than those defined in this section may be raised as determined by The Sociology Graduate Student Lyceum and the University Advisor, along the approval of the appropriate University Offices.

7(3) The disbursement of said revenue shall be determined by The Sociology Graduate Student Lyceum and in accordance with University policies.

7(4) The Treasurer shall be responsible for the accountability of The Sociology Graduate Student Lyceum monies, and shall report to the Organization.

SECTION 8. DISCIPLINE

8(1) Any member charged with conduct not in accord with the purposes of The Sociology Graduate Student Lyceum and against whom such charged are sustained after due and proper hearing processes before the Executive Board, may be expelled from membership by a two-thirds vote of the entire Executive Board.

SECTION 9. RULES OF ORDER

9(1) Robert's Rules of Order Revised shall be the parliamentary authority for all matters of procedure not specifically covered by these by-laws.

SECTION 10. AMENDMENTS OF BY-LAWS

10(1) Amendments to these By-laws may be proposed by any member and shall be voted upon at the next meeting of The Sociology Graduate Student Lyceum following notice of such proposed amendment to the voting members, such notice shall be given within one week of the time any such amendment is proposed.

* This Constitution was adapted from the Constitution of the University of Cincinnati College of Nursing and Health Graduate Student Organization (1999).
Lyceum Home.