**Alice Michelle Bledsoe**

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Address: 1237 Franklin Ave. Cincinnati OH 45237

**Work experience**

**SSSB Resilience and Disparities Lab University of Cincinnati October 2015 — Present**

**Research Assistant**

Assist with presentations
Update documentation

Verify material
Complete various tasks as needed

**Atos Information systems / Siemens IT Solutions / Entex Information systems,**

**November 1996 — October 2013**

**Finance**

Handled customer contracts, Invoicing and customer satisfaction
Reviewed accounts for past due balances, maintained contact with customers
Setup contracts in billing system (SAP and Lawson)
Trained billing and collection team in India

**Education**

**Associate degree in Finance 1990 - 1992**

University of Cincinnati

**Bachelors in Psychology 2014 - 2016**

University of Cincinnati

**Masters in Psychology 2016 – 2017**

University of Cincinnati

Anticipated date

**Interests**

**People**. Youth counselor, and choir director at various church locations. This requires great listening skill, and the ability to work with many different personalities.
**Singing**. Singing is very fun and exciting to me. What I like most about singing is that others also enjoy music. I like bringing joy to others.
**Cooking**. This is not an active hobby, but occasionally I enjoy making others feel comfortable.  Everyone enjoys good food, and an opportunity to relax sometimes.

**References**

References available upon request.