

Graduate Program Handbook

School of Public and International Affairs

University of Cincinnati

This handbook contains information about school policies, procedures, and degree requirements for the graduate programs in the School of Public and International Affairs (SPIA). If supplementary updates are made during the academic year they will be available in the school office and students will receive notification via email. Graduate students should be familiar with the policies and procedures contained in the Graduate Student Handbook published annually by the UC Graduate College (<https://grad.uc.edu/fac-staff/handbook.html>). Nothing contained in this SPIA handbook supersedes or otherwise alters any published Graduate College requirement.

Last updated: September 2025.

SPIA ORGANIZATION AND GOVERNANCE

School Director

The Director is appointed by the Dean of the College, oversees the entire operation of the School, and represents SPIA to the Dean and other administrative officers of the University. The Director has primary responsibility for the allocation of **SPIA** funds, appoints Program Directors, schedules courses, presides over the Advisory Committee, and establishes other committees as they are needed. In consultation with the Graduate Program Director and teaching faculty, the Director assigns qualified graduate students as independent instructors and makes available the required office space and support services.

Graduate Program Director

The Graduate Program Director administers the policies of the graduate programs established by SPIA faculty and the Graduate Program Committee. The Director represents the school and its programs on the College of Arts & Sciences Graduate Directors Council. In consultation with the Head and other SPIA faculty members, the Director assigns Graduate Assistants their teaching or research duties. The Graduate Program Director serves as the primary advisor for first-year MA and PhD students.

Graduate Program Committee

The Graduate Program Committee, comprised of SPIA faculty and chaired by the Graduate Program Director, reviews and approves applicants for admission and financial aid, proposes program changes to the full school faculty for consideration, and hears student appeals for exceptions to established requirements or procedures. The SPIA Graduate Student Association may designate a student representative who can participate in curriculum and program review, but does not attend meetings where admissions, financial aid, exemptions, and awards are decided.

School of Public and International Affairs Graduate Student Association (SPIAGSA)

Active members of SPIAGSA may obtain funding for conference travel and research grants from the University's Graduate Student Government ([GSG](#)). The SPIAGSA elects a representative to the GSG. The president of SPIAGSA normally is the student representative to the Department's Graduate Program Committee.

Pi Sigma Alpha

Each spring, SPIA inducts new members into the National Political Science Honor Society. To be eligible, students must complete 30 credit hours in the MA/PhD programs while in residence at UC, and maintain a 3.5 GPA in the program and in all Political Science courses. A one-time membership fee is required at time of induction.

GRADUATE PROGRAM ADMISSIONS

Application

To be considered for admission to a graduate program, prospective students must apply using the online application portal at the UC Graduate College's web site,

<https://grad.uc.edu/admissions.html> . Applications must include the following elements: 1) A personal statement indicating the applicant's research interests and career goals, and how those interests align with faculty expertise; 2) curriculum vita or resume; 3) at least two letters of recommendation; 4) academic transcripts (need not be official copies for application purposes); 5) GRE test scores, if applicable; 6) TOEFL scores, if applicable. For details on application requirements, procedures, and deadlines, refer to SPIA's web site

Conditional Admission

A conditional admission occurs when a graduate program offers a prospective student the opportunity to begin taking classes as a visiting student prior to meeting all admission requirements. Admission to the program is conditional on meeting requirements set out by the program in the visiting student admission letter. The most common use of conditional admission is to provide an international student the opportunity to complete English language study. Because of the high level of English proficiency demanded by doctoral work, conditional admissions to the PhD program will not be granted for the purpose of completing English language study.

Conditional admissions to the MA program for the purpose of completing English language study will be considered on a case-by-case basis. Conditional admissions to either the PhD or MA programs for purposes other than English language study will be considered on a case-by-case basis.

PROGRAM SUPPORT

Advising

- M.A. students in their first year will be advised by the Graduate Program Director and later by the SPIA faculty member chairing the student's thesis or professional paper.
- Ph.D. students in their first year will be advised by the Graduate Program Director.
- Ph.D. students preparing for comprehensive exams will be advised by the committee chairs of the fields in which exams are to be taken and/or by their anticipated dissertation chair.
- Post-comps Ph.D. students will be advised by their dissertation committee chair.

Mail/Email

Each student has a mail slot in the SPIA main office and a free email account through the university. Each student must maintain an active email account for departmental communication and course work. Students should ensure that an up-to-date mailing address, phone number, and preferred email address are filed with the SPIA office staff.

Career Planning and Placement

The school subscribes to the APSA e-jobs service, which can be accessed online. If the school receives faculty position announcements directly from universities, these will be circulated electronically. Students are encouraged to join the APSA or ISA and to use the placement service available at annual national and regional meetings.

Students requesting letters of recommendation from faculty members should allow as much lead time as possible in advance of application deadlines. It is the student's responsibility to provide the faculty member with accurate and complete information about where and when to submit the letter(s) of recommendation. In keeping with professional norms, letters of recommendation should be submitted directly to the employer or award-granting organization to which the student applies, or to a reference service such as Interfolio. For doctoral candidates on the job market, the school will reimburse one year's costs for a basic Interfolio membership.

Presentations at Professional Conferences

SPIA encourages graduate students to become active professionally. This can be accomplished in a variety of ways, including joining professional organizations, assisting faculty on research projects, attending professional meetings, coauthoring papers with faculty, and presenting research at professional conferences. The school strongly encourages graduate students to secure a faculty adviser/sponsor when such papers are in the proposal stage and to present them to peer/faculty readers at the Graduate Colloquium before the conference. Collegial suggestions and criticisms enhance the quality of a paper. Colloquium presentations should be scheduled with the Graduate Director.

ACADEMIC RULES AND REGULATIONS

Academic Freedom

"Academic freedom is based upon the premise that scholars are entitled to immunity from coercion in matters of thought and expression, and on the belief that the mission of the University can be performed only in an atmosphere free from administrative or political constraints on thought and expression. The welfare and strength of the University and of society at large depend on the free search for truth and its free expression.full freedom of inquiry, teaching and research, not only in the classroom and libraries but in other facets of campus life." (Article 2, Agreement between the University of Cincinnati and the American Association of University Professors (AAUP), University of Cincinnati Chapter).

Non-Discrimination

The University of Cincinnati does not tolerate "discrimination on the basis of race, color, religion, national origin, ancestry, disability, medical condition, genetic information, marital status, sex, age, sexual orientation, veteran status, or gender identity and expression" (Board of Trustees Rule 3361: 10-13-01). SPIA supports and enforces this policy.

Academic Integrity

Cases involving charges of academic dishonesty will be referred to the Graduate Program Committee for appropriate action. Dishonesty in any form, including cheating, plagiarism, deception of effort, or unauthorized assistance, may result in a failing grade in a course and/or suspension or dismissal from a graduate program. The Committee will afford the student an opportunity of a hearing. The student may waive the right to participate in a formal hearing.

When formal hearings are held, the student may exclude the graduate student member of the Graduate Committee from participation at the hearing. If the Committee finds that academic dishonesty did occur, it may impose sanctions up to expulsion from the graduate program. The student may appeal the decision of the Committee according to the procedures set forth in the Handbook of the UC Graduate College (see section on Grievances below).

All students are subject to the University of Cincinnati's [Student Code of Conduct](#). Minimum Academic Performance

Graduate students are expected to maintain a "B" average (3.0) or better in all courses. If at any time the cumulative average of a student falls below 2.75, the Department will consider this as evidence of incapacity to pursue further graduate study. Following a semester grade report between 2.75 and 3.0 a student is expected to raise the cumulative average to 3.0 or higher in the next semester, and thereafter to maintain a 3.0 cumulative GPA. Students must have a cumulative average of 3.0 or better to be certified for the award of a Master's degree and to be certified for candidacy for the Ph.D. degree. After failure of a course elected for graduate credit or receipt of more than two "C" grades in one academic year, the Graduate Committee will review that student's performance and recommend appropriate action.

American citizens must register for at least one credit hour per academic year (typically each fall semester) to maintain active status. In most cases international students must register for at least one credit hour in both fall and spring semesters. Students should consult with the Graduate Program Director to determine the appropriate minimum course load.

Transfer Credits ("Advanced Standing")

Students may petition to have graduate credit taken at other institutions of higher education included in their degree program. MA/PhD students shall submit appropriate transcripts and a rationale of how the credits fit into their formal Plan of Study to the Graduate Director. The Graduate Committee will approve or disapprove the application, or delegate to the Director the decision to approve or disapprove. The Director will adhere to the limits imposed on transfer credits by the rules of the Graduate College (see pp. 24-25, Graduate College Handbook).

Graduate Credit for Undergraduate Students

Seniors may be permitted to register for graduate courses for graduate credit before those students have completed the baccalaureate degree. Per the Graduate College's Student Handbook, "this privilege will be limited to students with senior status and a grade point average of at least 3.0 - This is evidenced by a written request from the student that is approved by the Program Director. Upon approval by the program and the course instructor, graduate credit will be given for the courses. A maximum of 12 graduate credits may be earned in this manner. Credit will not be given toward both graduate and undergraduate degrees for the same course."

Graduate Credit in 6000-Level Courses

A graduate student who is registered in 6000-level courses in Political Science that carry both undergraduate and graduate credit will be required to complete academic work additional to that required of undergraduates in the same course. This work may consist of readings, exercises, reports, papers or other supplementary assignments, as the course instructor deems appropriate. Graduate students must register for the graduate credit designation (G).

Students may, with approval from the Graduate Director, register for 3-credit graduate courses in other departments. In cases where this registration reduces a university-funded

student's total credit hours to fewer than 12, or a full-time student's total credit hours to fewer than 10, the student may register for an additional credit hour of individual work with the permission of the Graduate Director.

Non-Graduate Credits for Graduate Students

The school does not grant non-graduate credit for graduate students.

Suspension or Dismissal

Students may be placed on probationary status, suspended, or dismissed for (a) substandard academic performance, (b) academic misconduct, (c) violation of institutional rules, and/or (d) failure to maintain required enrollment. The Graduate Director will notify the student prior to any action taken by the Graduate Committee and allow the student at least one week to prepare a response.

Grievances¹

The UC Graduate Student Grievance Procedures (<http://grad.uc.edu/student-life/policies/grievances.html>) are applicable to the following types of grievances:

- “grievances alleging improper dismissal or suspension from a graduate program;
- grievances alleging the improper withholding or termination of financial support of any kind;
- grievances alleging any other improper treatment, either substantive or procedural, of a graduate student by a faculty member or university agency except:
 - allegations of improper evaluation of the quality and/or quantity of academic work;
 - allegations of unfair recommendation for employment or further graduate study;
 - allegations of discriminatory treatment arising from the student complainant's age, race, gender, sexual preference, handicap, national origin or religion.(Allegations of discrimination or sexual harassment are handled by the [UC Office of Equal Opportunity](#).)”

Leave of Absence and Reinstatement

Students who go a full academic year without registering must apply for reinstatement. Individuals requesting a formal leave of absence should notify the Graduate Program Director indicating when they intend to resume study. Please see the Graduate College Handbook, for details of the process for reinstatement, readmission, and leaves of absence, and links to appropriate forms.

Withdrawal

Students who experience personal problems that prevent them from participating in classes at an acceptable graduate level should discuss grading options with the instructor as early as possible. This courtesy will provide students with the widest range of options. The deadline for officially withdrawing from a course without academic notation is set by the University Registrar and cannot be altered by SPIA. For details and exact dates see <http://www.uc.edu/registrar/>.

¹ The material in this section is taken directly from the UC Graduate College's Graduate Handbook, p. 72.

Annual Review

SPIA has a system of Annual Review for graduate students that will take place each spring semester. In preparation for the Annual Review, M.A. students must prepare a Master of Arts Plan of Study and Ph.D. students a Ph.D. Plan of Study using the templates found in this handbook. During spring semester the Graduate Committee will review each student's progress and comments by department faculty on the individual's performance and plan of study. The Plan of Study should be submitted in January along with any funding requests. After the Graduate Committee has reviewed the materials, the Graduate Director will provide each student with feedback in writing and may schedule follow-up meetings as needed.

FINANCIAL AID

Eligibility Criteria

Continuing graduate students should inform the Graduate Program Director by January 15 of the financial aid requested for the coming academic year. The Graduate Program Committee will consider which financial aid awards to renew at the same time it considers the support needed for new applicants. In evaluating requests for renewal of financial awards the Committee will consider the following: a) cumulative grade point average; b) student evaluations; c) performance on examinations (if applicable); and d) recommendations from school faculty. For entering students the Committee considers an applicant's personal statement, academic transcripts, reference letters, G.R.E. scores, and T.O.E.F.L. scores (if applicable). The deadline for new applications to receive full consideration for financial aid is January 15.

Acceptance of an offer of financial aid for the next academic year by a matriculated or prospective graduate student completes an agreement that the student and the University expect to honor. An acceptance given or left in force after April 15 commits the student not to accept another offer without first obtaining a written release from the institution to which a commitment has been made. Similarly, an offer by an institution after April 15 is conditional on presentation by the student of the written release from any previously accepted offer. The UC Graduate College's Handbook provides a comprehensive statement of policies and procedures covering taxation, termination of awards, rights and duties, and additional details about the awards described below.

NOTE: University rules prohibit students from receiving university funding once they have attempted a total of 174 graduate credits (140 if the student entered UC with a master's degree). This applies to all forms of university funding including tuition scholarships, graduate assistantships, and fellowships. See the UC Graduate Handbook for full details.

Graduate Assistantships

Students holding graduate assistantships (GAs) receive a stipend and are required to perform up to twenty (20) hours of work per the direction of one or more faculty members in support of SPIA's teaching and research missions. Advanced graduate assistants may be assigned to teach an independent course (see Graduate Student Teaching Policy below).

Students who hold a Graduate Assistantship will receive a Graduate Assistantship Scholarship that covers tuition for full-time registration. All students holding assistantships must register for 12 credits per semester.

Each graduate assistant will be evaluated in writing at the end of each semester in which

they hold an assistantship. Continued funding during an academic year is contingent on progress to degree and acceptable completion of assigned duties as an assistant.

Graduate assistants must be present on campus for the majority of their assistantship. Remote work will be considered on a case-by-case basis, but students must remain locally based in order to fully satisfy the requirements of their position.

Graduate Assistant Employment

When Graduate Assistants are employed over and above their assistantships, a number of legitimate academic concerns can be raised, including length of time to earn their degrees. The following policy recommendations regarding multiple appointments of graduate assistants are to be followed:

- a. University of Cincinnati policy limits the total number of hours worked by graduate students in University jobs to 24 hours per week. Thus, a graduate assistant could not work at the University more than 4 hours per week beyond the G.A. assignment.
- b. International students are limited to 20 hours per week while school is in session.
- c. All students can be employed up to a maximum of 40 hours per week during scheduled breaks.
- d. One course per semester is the maximum external part-time workload allowable for those who have a graduate assistantship.
- e. The School will closely monitor the academic progress of students holding more than one University appointment/employment. This will include semester grade reports and a progress report for each student.
- f. Continued academic progress is expected; should progress slow, the additional appointment should be terminated.

New teaching assistants are expected to attend a teaching effectiveness workshop offered by the Center for the Enhancement of Teaching and Learning (CETL) or the Graduate College. All students with assistantships are expected to have taken appropriate coursework and displayed competence in the subject they teach. The supervising professors will evaluate the performance of teaching assistants and research assistants. Results of the evaluation will be an important criterion for reappointment, which requires continued excellent work.

Graduate Student Teaching Policy

1. Independent sections should be taught only by those who have passed all of their Ph.D. comprehensive exams, including an exam in a field relevant to the course content, or have an M.A. in a relevant area.
2. Independent sections in 2000-level courses and above should be taught only by those who have passed all of their Ph.D. comprehensive exams, including an exam in a field relevant to the course content, and who meet at least one of the following conditions:
 - a) Have already served as a T.A. for a relevant course; or
 - b) Have written recommendations from two faculty members.
3. Independent sections in courses eligible for graduate credit (6000 level or above) should be taught only by an instructor with an earned Ph.D. Graduate students meeting the requirements in #2 above may teach 2000-level or 3000-level versions of courses, but may not teach 6000-level courses.

Graduate Incentive Awards

The university occasionally provides funding for tuition scholarships to incentivize

recruitment of graduate students. A 25% GIA is automatically available for two semesters for “4+1” students who have completed the BA and been admitted to the MA program. In all other situations, the department must make special requests to the College of Arts & Sciences or the Graduate College for these awards on a case-by-case basis. Students who receive a GIA must register full-time (10 credits or more per semester), unless an exception is approved by the College.

The Charles Phelps Taft Dissertation Fellowships

The school annually has one designated Taft Dissertation Fellowship provided by the C.P. Taft Research Center, and the opportunity to nominate a student for the competitive Taft Fellowship. If the SPIA nominee is awarded a competitive fellowship, the second-ranked student will receive SPIA’s designated fellowship. The Dissertation Fellowship includes a stipend with a tuition scholarship. Doctoral students who wish to be considered must display strong progress toward the dissertation. The Graduate Program Committee’s evaluation will take into account the quality of early dissertation research and/or completion of an accepted dissertation proposal. Application to the SPIA Graduate Committee should be submitted in January. (The specific deadline date will be announced by the Graduate Program Director each year).

Taft Graduate Enhancement Awards

Taft Graduate Enhancement funds are competitively awarded at the school level with preference to doctoral students. These funds are used to enhance awards that students already hold (e.g., assistantships) by providing a small additional stipend.

PROGRAM REQUIREMENTS AND NAVIGATION FOR THE M.A. IN POLITICAL SCIENCE

Program Requirements and Procedures

1. A minimum of 30 hours of coursework with graduate credit, at least 18 hours of which must be earned in courses in Political Science. The 30 hours may include up to 6 credits of Master’s Thesis Research or 4 credits of Non-Thesis M.A. (Professional Paper) Research.
2. Completion of the following required courses, or equivalents approved by the Graduate Program Director: Statistics 1 (POL 7051); Research Design & Methods (POL 7050 or 7001) Graduate Colloquium (POL 7005).
3. Thesis option. Completion of an M.A. Thesis evaluated by two readers: a chair and a second reader. The chair of the committee must be a member of the SPIA tenured or tenure-track faculty. (With approval of the Graduate Program Director and the Graduate College, M.A. committees may include non-tenure-track faculty or faculty affiliates in other departments at UC.) Students must consult with the chair and the second reader in preparation of a thesis proposal as well as throughout the thesis. Students should present the thesis proposal to the Graduate Colloquium; **OR**

3b. Non-thesis option. Completion of an M.A. Professional Paper, evaluated by a two-person faculty committee as worthy of submission for publication in a relevant academic/professional journal. Normally this paper would be a revision or extension of a research seminar paper. The chair of the committee must be a member of the SPIA tenured or tenure-track faculty.

(With approval of the Graduate Program Director, readers for the MA non-thesis option may include non-tenure-track faculty or faculty affiliates in other departments at UC.) Students must consult with the chair and the second reader in preparation of a paper proposal as well as throughout its preparation. The completed paper should be presented to the Graduate Colloquium.

4. Complete all requirements no later than five (5) years from the date of matriculation into the M.A. program with a cumulative grade point average of at least 3.0.

Master of Arts (M.A.) Plan of Study

The M.A. Plan of Study is the document that structures the student's coursework throughout the M.A. program. The student should begin to think about the program in the terms presented by the M.A. Plan of Study as early as possible. The M.A. Plan of Study is instrumental in guiding the student through the Annual Review.

Plan of Study: Political Science M.A.

Student Name:

Semester Began M.A. program:

1. Required Courses (18 credits)

- POL 7005 Graduate Colloquium [2 credits total]
- POL 7001 Policy Research and Evaluation Methods [4 credits]
- POL 7051 Statistics 1 [4 credits]

Course # and Title	# Credit	Grade Earned	Semester Taken
POL 7005 Graduate Colloquium	1		
POL 7005 Graduate Colloquium	1		
POL 7001 Policy Research and Evaluation Methods	4		
POL 7051 Statistics 1	4		

- Two other POL courses at 7000-level or above [8 credits]

Course # and Title	# Credit	Grade Earned	Semester Taken
1.			
2.			

2. Elective Courses (6 to 8 Credits)

Note: No more than 8 credits of Individual Work may be counted toward 30-credit total requirement. These may be POL courses or other graduate level courses with approval.

Course # and Title	# Credit	Grade Earned	Semester Taken
1.			
2.			
3.			

3. M.A. Thesis or Professional Paper (4 to 6 credits)

Note: Students should register for these credits in their final semester, but they should identify their advisor and reader and begin working on the thesis or project one year before expected graduation.

- Thesis Credits (Maximum of 6 counts toward total requirement of 30) **OR**
- Professional Paper Credits (Maximum of 4 count toward total requirement of 30)
- Title of Thesis/Paper:
 1. Faculty Advisor:
 2. 2nd Faculty Reader:
 3. Date of presentation to Graduate Colloquium:
 4. Date of Committee Approval:

4. Final Requirements

- All requirements completed within 5 years of matriculation into M.A. program.
- 3.0 cumulative Grade Point Average

- No remaining grades of NG, I, IP, or F
- Total of 30 credits, at least 15 earned at UC
- Registration as required by university and government regulations.
- Graduate College's Graduation Checklist

MA Program Navigation

All entering students should begin their first fall semester by taking either a graduate statistics class (POL 7051 or its equivalent) or a course on research methods and design (POL 7050 or POL 7001), the Graduate Colloquium (POL 7005), and two additional graduate courses. In the spring semester, students should take the Graduate Colloquium (POL 7005) and, to the extent possible, focus elective course work in areas likely to be the basis for their thesis or professional paper, completing at least one course at the 7000 level or above.

MA students must present a draft of the proposal to the Graduate Colloquium before February 1 of their second year. In their second fall semester, MA students take either POL 7051 or 7050 – whichever was not offered the previous fall. Course work specific to the thesis/professional paper can be taken as needed, while research is conducted.

MA students entering the program via the BA+MA “4+1” program will have completed two or three graduate courses during their senior year, thereby accelerating the program navigation timeline. Those students desiring to complete the MA within a single year should plan to conduct research relevant to the professional paper in the spring semester and complete revisions of the paper during the summer semester. Faculty readers should be identified during the spring semester, if not before. In this “4+1” scenario, students should take extra care to communicate with faculty readers well in advance to insure sufficient time for an iterative process of review and revisions. Students should not assume that faculty members will be available on short notice, particularly during the summer semester.

PROGRAM REQUIREMENTS AND NAVIGATION FOR THE MASTER OF PUBLIC ADMINISTRATION (MPA)

Program Requirements and Procedures

1. A minimum of 38 hours of coursework with graduate credit, at least 15 hours of which must be earned in courses in SPIA.
2. Completion of the following required courses, or equivalents approved by the MPA Program Director: Introduction to Public Administration (POL 7101), Public Budgeting and Finance (POL 7105), Political and Legal Processes (POL 7106), and Public Management and Decision Making (POL 7104), Policy Analysis and Program Evaluation (POL 7001), Quantitative Methods for Public Managers (POL 6001), and MPA Capstone (POL 7115). All with a minimum grade of B or better.
3. Complete all requirements no later than five (5) years from the date of matriculation into the M.P.A program with a cumulative grade point average of at least 3.0.

MPA Program Expectations

All MPA students are expected to demonstrate high standards of professional behavior both in and outside the classroom, while enrolled. To achieve our mission objectives successfully we seek an intellectual community anchored on core professional and collegial norms that include the following:

1. *Show respect for other students, professors, staff, and community partners.* Demonstrate regard for differing values, opinions, and abilities among peers, faculty, and other professionals. Demonstrate regard for others' time and efforts and give appropriate notice for absence, schedule conflict, or other personal situations. Respect includes appropriate use of electronic devices in the classroom and at other program events.
2. *Identify and address discrimination, bias, or ignorance* based on culture, race, gender, ethnic origin, sexual identity and orientation, disability, religion, or any other personal characteristic while approaching misunderstanding, mistakes, and disagreements with grace, humility, and the willingness to learn from others.
3. *Demonstrate effective conflict resolution, compromise, and negotiation skills.* Display appropriate cultural competency in personal and professional communication. Pause and reflect on thoughts, words and actions before responding in speech or behavior. Formulate constructive evaluation of others' performance and display a positive attitude when receiving constructive criticism.
4. *Commit to completion of all programmatic requirements and expectations, including sustained attendance and participation at all program and other SPIA-related events and activities.* Show up, be on time, be prepared, be attentive and engaged in the classroom and at program events; take advantage of every opportunity to learn including utilizing existing university resources beyond what is provided in class.

MPA Program Code of Conduct

While all MPA students are expected to uphold program expectations, all students must familiarize themselves with and commit to the [UC Student Code of Conduct](#). Public Administration is an accredited field of study and our program seeks to exceed those standards. This includes:

1. Uphold honesty and integrity in the degree program and professional work. Academic integrity includes but is not limited to crediting others' ideas, producing original work for all assignments, and

refraining from the use of *any* Artificial Intelligence without express, written permission of course faculty.

2. Refrain from the use of insulting, derogatory, threatening, or disrespectful language in all communications—in class and in all program related interactions.
3. Act ethically to uphold the public trust and advance confidence in public service integrity, following guidelines set by the American Society for Public Administration and Network of Schools of Public Policy, Affairs, and Administration.

Failure to meet these standards will result in disciplinary action up to and possibly including dismissal (See section on Academic Rules.)

Plan of Study: Master of Public Administration

Student Name:

Semester Began M.P.A.:

1. Required Courses (24 credits):

- MPA Core

Course # and Title	# Credit	Grade Earned	Semester Taken
POL 7101 Introduction to Public Administration	3		
POL 7105 Public Budgeting and Finance	3		
POL 7106 Political & Legal Processes	3		
POL 7104 Public Management and Decision Making	3		

- Methods Courses

Course # and Title	# Credit	Grade Earned	Semester Taken
POL 6001 – Quantitative Methods for Publ Mngrs	3		
POL 7001 Policy Research and Evaluation Methods	4		
POL 7051 Statistics for Political Science OR	4		
POL 7058 Methods of Interpretation in the Social Sciences			

2. MPA Specializations (pick 1):

- Track 1- Public Management
 - POL 7102 Public Sector Human Resource Management [3 credits]
 - POL 7103 Organizational Theory and Behavior [3 credits]
- Track 2- Social and Urban Policy
 - POL 7110 Social and Urban Policy and Politics [3 credits]
 - POL 7109 Policy Design: From Idea to Implementation [3 credits]
- Track 3 – Cyber Policy
 - POL 7111 Smart and Secure Communities
 - POL 7012 Public Sector Technology Policy and Management

Course # and Title	# Credit	Grade Earned	Semester Taken
1.			
2.			

3. Electives:

Students on the Public Management or Social and Urban Policy Track must complete 6 hours of electives.

Course # and Title	# Credit	Grade Earned	Semester Taken
1.			
2.			

Students in the Cyber Policy Track must complete two elective courses from the School of IT (choose 2)

- IT 6035C Information Security and Assurance
- IT 6040C Website Management
- IT 6060C Database Mngmnt with SQL Server

Course # and Title	# Credit	Grade Earned	Semester Taken
1.			
2.			

4. **Capstone:**

POL 7115 MPA Capstone [3 credits]

Course # and Title	# Credit	Grade Earned	Semester Taken
POL 7115 MPA Capstone	3		

5. **Final Requirements:**

- All requirements completed within 5 years of matriculation into MPA program.
- 3.0 cumulative Grade Point Average
- No remaining grades of NG, I, IP, or F
- Total of 38 credits, at least 15 earned at UC
- Registration as required by university and government regulations.
- Graduate College Graduation Checklist

PROGRAM REQUIREMENTS AND NAVIGATION FOR THE PH.D. IN POLITICAL SCIENCE

Credits

“ The doctoral degree will be granted for no less than the equivalent of three years of full-time graduate study. Individual program requirements vary, but eligibility for graduation typically requires a minimum of 90 graduate credits beyond the bachelor’s degree. Doctoral students with a prior master’s degree may petition their program to allow up to 30 transfer credits from the master’s degree towards their doctoral degree. Degree credits must include at least 7 hours in dissertation research. Some program credit requirements may be higher.

The last 30 credits must be completed under the direction of University of Cincinnati graduate faculty. The degree will not be granted solely on the basis of the accumulation of the required number of credits. A program will recommend students for degrees only after they have developed the necessary intellectual maturity and have fulfilled all other requirements of the program and the university.” (UC Graduate Student Handbook, p.39).

Course Requirements

Requirements of all PhD students: 16 credits

- Graduate Colloquium, POL 7005 [4 credits]
- Research Methods & Design, POL 7050; **OR** Policy Research & Evaluation Methods, POL 7001 [4 credits]
- Statistics 1, POL 7051 [4 credits]
- POL 7052 Statistics 2; or POL 7053 Experimental Methods; or POL 7054 Survey Research Methods; or POL 7058 Methods of Interpretation; or Public Policy Studio. [4 credits]

Course work in 2 Major Areas of Study: 40 credits

- Students take a total of 10 courses (40 credits) across two Major Areas of Study. These areas are: American Politics, Comparative Politics, International Relations, and Research Methodology.
- In each of the two Major Areas of Study, the student must take at least 4 courses (16 credits).

Distribution Requirement: 12 credits (may be waived for students entering with MA)

- Students take at least three elective courses. These may come from any of the Major Areas of Study, but cannot include individual work courses. With permission of the Graduate Program Director, students may take courses outside the department that are relevant to their research preparation (e.g., foreign language courses).

Total of above course work: 68 credits

Electives, research: 22 credits

Total: 90 credits (for those entering with MA, total needed is 60 credits)

Optional 12-credit concentration in Feminist Comparative and International Politics

- Within the 90-credit doctoral degree program, students can elect to take courses designated for this unique concentration as part of their areas of study requirements and/or as electives.
- Successful completion of this concentration will appear on student transcripts.
- A list of applicable courses is found below, following the lists for Major Areas.

Residency

“Prior to admission to doctoral candidacy, all doctoral students shall complete a residency requirement by enrolling in 10 graduate credit hours (12 if funded by a Graduate Assistantship) per semester for two out of three consecutive semesters of study (including summer). Part-time students are not exempt from enrollment requirements to achieve residency. However, full-time UC employees using their tuition remission benefit to complete a part-time doctoral program may request a waiver of this requirement from the Associate Dean of the Graduate College.” (UC Graduate Student Handbook, p.39).

Time Limits

University rules require that master’s degree programs must be completed within five years from the date of matriculation into the program. Doctoral degrees must be completed within nine years of matriculation into the program. Under extenuating circumstances, a program may petition for an extension, with the Graduate College making the final determination.

Ph.D. Comprehensive Examination

After taking approximately 40 to 60 credits of coursework, students may sit for a comprehensive examination that includes both a written and oral component in their designated fields. Students planning to take a Ph.D. examination must notify the Graduate Program Director **in writing** no later than the end of the last week of classes of the semester before which the exam is to be scheduled. The written notice should specify the major fields of study. Each Department field committee will be responsible for writing and grading the questions for their field examinations. Students should complete all of their major field coursework and required methods classes **before** taking their comprehensive examinations. Exceptions to this policy may be granted on a case-by-case basis by the Graduate Program Committee.

Ph.D. Exam Guidelines

1. The Graduate Program Director will announce exact dates for written and oral exams, which will take place twice a year—once in Fall Semester, and once in Spring Semester. For the Fall Semester, written exams will begin early in the semester and the oral exams are within two weeks of the completion of the written exam. For the Spring Semester, written exams will begin during the first two weeks of April and the oral exams are within two weeks of the completion of the written exam. Typically, students entering the program with an MA will take the exams in their Fifth semester (not counting summers); students entering the program with a BA will take the exams in their Sixth semester.
2. The relevant Field Committees will develop questions for the exams. The committee chairs will work with the Graduate Director to assemble the exams in a timely manner.
3. The format of the exams will be take-home and open-book, with students having a specified

amount of time to prepare and submit their answers as noted below. Students may consult notes, articles, books, and reference materials, but the use of artificial intelligence in the generation of answers is prohibited and will be considered academic misconduct.

4. There will be two parts to the written exams:

a) Two field exams covering the student's major fields of study. The field exams will take place over four working days, with a one-two day break between the two field exams, as follows:

First day, 9am: Field 1 exam questions given to students.

Second day, 3pm: Field 1 exam answers due.

One to two day break.

Third day, 9am: Field 2 exam questions given to students.

Fourth day, 3pm: Field 2 exam answers due.

The field committees will specify the guidelines for the exams. Typically, for each exam, students will answer 3 to 5 questions and the answers should collectively be no more than 25 pages (double-space, 12 point font).

b) A pre-proposal for the dissertation, which shall include the components of the dissertation proposal listed below. The length is approximately 15 pages (double-space, 12 point font). This pre-proposal must be turned in to the Graduate Director and dissertation Chair one week before the commencement of the field exams. The Graduate Director will distribute this pre-proposal to the Oral Exam Designates.

5. The Field Committees will assess the written responses for their exams, and designate members to serve on the oral part of the exam process.

6. The Oral Exam Designates will be responsible to read all written exam answers and the pre-proposal and to be familiar with the Committee assessments of the written part of the exam. The oral examination will be conducted by three full-time faculty and must be taken within a two-week period after the completion of the written examination. Students must answer oral questions that test comprehensive knowledge beyond the written exam. Students may have a copy of their written exams at the oral exam. The oral exam will typically take 90 minutes.

7. For departmental purposes, examinations will be graded as follows:

Honors – outstanding performance

Pass – solid acceptable performance at Ph.D. level

MA Pass – acceptable performance at Master's level/unsatisfactory for Ph.D. (must retake for Ph.D. purposes).

Failed – unsatisfactory.

8. All parts of the examination must be passed. A student who fails to receive a PhD pass needs to retake only those parts that were failed at the PhD level. A student who fails an examination, however, will have only one opportunity to retake the examination approximately four months after the previous exam (first two weeks of spring semester, in January, or first two weeks of fall semester, in August/September). Students receiving an MA Pass on written exams may opt not to retake the exams and to leave the program with a Master's degree.

Dissertation Proposal and Admission to Candidacy

After passing the comprehensive examination, the student, in consultation with faculty members of the student's choice, will prepare a proposal for a dissertation in the form prescribed by the Graduate Committee. The dissertation committee chair should review the first draft of the proposal before it is presented to the Graduate Colloquium.

Ordinarily, proposals should be limited to 10 to 20 pages (double-spaced, 12-point font) in length. The dissertation proposal should clearly delineate: (1) a research question; (2) specific research hypotheses; (3) methodology; (4) an assessment of evidence (type and accessibility); (5) the dissertation's relation to the existing literature; (6) a general chapter outline; and (7) references. Students need not use the exact wording or order of these seven elements in writing the proposal, as long as all elements are addressed in the proposal.

Sample Schedules for Comprehensive Exams and Dissertation Proposals

Entering with BA

Comprehensive Exams: First two weeks of April in the Sixth semester

Pre-proposal: First week of April in the Sixth Semester

Dissertation Proposal, First Attempt Due: Second week of the semester following Exams (early September).

Dissertation Proposal, Second Attempt Due: Second-last week of the semester of the first attempt (early December)

Entering with MA

Comprehensive Exams: Early in the Fifth semester (August-September).

Pre-proposal: Day of first comprehensive exam

Dissertation Proposal, First Attempt Due: Second-last week of the semester of exams (early December)

Dissertation Proposal, Second Attempt Due: Second-last week of the semester following first attempt (April)

A dissertation proposal must be submitted to the dissertation Chair and presented to the Graduate Colloquium as per the schedule noted in the Table. Students who do not submit their proposals as per this schedule will jeopardize their funding and their active student status in subsequent semesters.

SPIA will recommend the student for admission to Ph.D. candidacy when the student has:

- (1) passed the comprehensive examinations;
- (2) completed required course work (except dissertation research) with a cumulative grade point average of 3.0 or better;
- (3) fulfilled the colloquium dissertation proposal presentation requirement;
- (4) prepared a dissertation proposal that is accepted by a committee of at least three faculty members.

The student who has completed all requirements will be officially admitted into candidacy when the school fills out the proper candidacy form and submits it electronically to the Graduate College for inclusion in the student's official record. After admission into candidacy for the doctoral degree, registration and fee payment for the minimum number of credits (described above) each year are required in order to maintain candidacy.

When the student has been admitted into candidacy for the doctorate the appropriate office of the Graduate College officially appoints the dissertation committee. Any changes in the

dissertation committee will be made by the Graduate College upon recommendation of the Graduate Program Director in consultation with the dissertation advisors and student.

A dissertation committee must have a minimum of three full-time faculty members with professorial rank who are members of the UC Graduate Faculty. Emeriti may serve on a dissertation committee if they were members of the committee prior to retiring, but may not serve as chair. Per the UC Graduate Handbook, Educator faculty may not chair dissertations, but may serve on committees with the approval of the Graduate College.

If a student is unable to present a satisfactory proposal to their dissertation committee after two unsuccessful attempts—the second attempt is due as per the schedule noted in the Table—the committee has the option of recommending to the Graduate Committee a terminal MA degree. If more than 24 months have elapsed after the comprehensive examination and a dissertation proposal has not been accepted, the student may be required to re-take and pass comprehensive examinations.

Dissertation Defense

When the chair of the dissertation committee is satisfied with the first written draft, it will be submitted to the other members of the committee. The dissertation must be prepared in accordance with the UC Graduate College's guidelines for Electronic Thesis and Dissertation submission.

When the committee has accepted the final draft, the candidate will be required to defend the dissertation in a public examination by members of the committee and other observers. It is the student's responsibility to post an announcement of the dissertation defense in a timely fashion using the online form on the Graduate College's web site. Following successful public defense of the dissertation, all members of the committee must sign the certification form. It is the student's responsibility to work with their advisor to implement any final revisions to the dissertation requested by the committee at the defense, and to properly upload the electronic documents to the Graduate School's Electronic Thesis and Dissertation (ETD) system.

Commencement

Students preparing for commencement must check online at <http://grad.uc.edu/student-life/graduation.html> for a list of items that they must complete. Any NG, I, or IP grades that appear on the transcript must be accounted for and changed. Grades of SP must be changed if they bear on graduation requirements; at a minimum, the final semester must have SP grades changed. Students planning on graduating at the end of summer semester are strongly advised to get all grades changed by their professors before the end of spring semester, as professors may be difficult to reach regularly during the summer to change grades.

Ph.D. Plan of Study

The Plan of Study is the document that structures the Ph.D. student's coursework throughout the program. The student should begin to think about the program in terms presented by the Plan of Study as early as possible. The Plan of Study is instrumental in guiding the student through each Annual Review. The Plan of Study template is shown on the next page. On subsequent pages are the specific course lists for each of the program's major areas of study.

Plan of Study: Political Science Ph.D.

Student Name:

Semester Began Ph.D. program:

1. Courses Required of all PhD Students: 16 credits

- POL 7005 Graduate Colloquium [4 credits]
- POL 7001 Policy Research and Evaluation Methods) [4 credits]
- POL 7051 Statistics 1 [4 credits]
- One additional methods course [4 credits], chosen from: POL 7052 Statistics 2; or POL 7053 Experimental Methods; or POL 7054 Survey Research Methods; or POL 7058 Methods of Interpretation in the Social Sciences; or Public Policy Studio

Course # and Title	# Credit	Grade Earned	Semester Taken
POL 7005 Graduate Colloquium	1		
POL 7005 Graduate Colloquium	1		
POL 7005 Graduate Colloquium	1		
POL 7005 Graduate Colloquium	1		
POL 7001 Policy Research and Evaluation Methods	4		
POL 7051 Statistics 1	4		
Additional Methods Course	4		

2. Courses in 2 Major Areas of Study (subfields): 40 credits

- Students take a total of 10 courses (40 credits) across two major areas of study, choosing from: American Politics, Comparative Politics, International Relations, Research Methodology.
- At least 4 courses (16 credits) must be taken in each subfield. This means that you can take 5 in each subfield, or you can take 6 in one subfield and 4 in the other. Some courses, such as International Political Economy, can be counted towards either IR or Comparative, but not both.

Subfield 1:

	Course # and Title	# Credits	Semester
1.			
2.			
3.			
4.			
5.			
6.			

Subfield 2:

	Course # and Title	# Credits	Semester
1.			
2.			
3.			
4.			
5.			
6.			

3. Electives: minimum of 12 credits for those entering with BA

Note: These may be POL courses or other graduate level courses with approval.

	Course # and Title	# Credits	Semester
1.			
2.			
3.			

4. Comprehensive Exams

	Semester	Grade
Subfield 1:		
Subfield 2:		

5. Dissertation: minimum of 7 hours

- Date of dissertation proposal presentation to Graduate Colloquium:
- Diss. committee members:
- Date of committee approval of dissertation proposal:

- Dissertation defense date:
- Dissertation title:

6. Final Requirements

- Total of 90 credits if entered with BA; 60 credits if entered with MA
- 3.0 cumulative Grade Point Average
- All requirements completed within 9 years of matriculation into PhD program.
- No remaining grades of NG, I, IP, SP, or F
- Registration each academic year or as required by university or government regulations.
- UC Graduate College's Graduation Checklist

American Politics Major Area of Study

Students who wish to take American Politics as a Major Area of Study must take a minimum of 4 courses and have a total of at least 10 courses in their two Major Areas.

Students must take the following course: POL 7010 Field Seminar in American Politics

Students choose remaining courses from the following list:

POL 6011 Politics and the Public
POL 6015 Polls, Elections, and Public Opinion
POL 6020 Law & Capitalism in the U.S.
POL 6021 Polarization and Public Reason in U.S. Constitutional Politics
POL 6022 Law, Advocacy, and Social Movements in U.S. Constitutional Politics
POL 6036 Intergovernmental Relations
POL 7011 Seminar in American Political Behavior
POL 7012 Seminar in Political Parties & Interest Groups
POL 7015 Seminar in Public Opinion & Public Policy
POL 7019 Seminar in American Executive Politics
POL 7020 Seminar in Legislative Politics
POL 7026 Politics of Plan Implementation [cross-listed in Planning]
POL 8010 Research Seminar in American Politics
POL 8019 Individual Work: American Politics

Methodology Major Area of Study

Students who wish to take Research Methodology as a Major Area of Study must take a minimum of 4 courses and have a total of at least 10 courses in their two Major Areas.

Students choosing Methodology as a major field must take Statistics 2, POL 7052 (or SOC 9010, or equivalent course approved by the Graduate Program Director), which satisfies a core Ph.D. requirement but is not double-counted toward the Methodology Field courses.

Students must take at least one of the following courses:

POL 7054 Seminar in Survey Methodology
POL 7059 IPR Public Policy Studio

Students choose remaining courses from the following list:

POL 7001 Policy Research and Evaluation Methods*
POL 7004 Feminist Methods
POL 7030 Policy Implementation and Evaluation
POL 7050 Research Methods & Design*
POL 7053 Experimental Methods and Design
POL 7058 Methods of Interpretation in the Social Sciences
POL 8055 Practicum in Survey Research
POL 8059 Individual Work: Methodology
SOC 7013 Measurement
SOC 8040 Qualitative Sociology
SOC 8041 Ethnographic Research Methods
SOC 9010 Advanced Regression Techniques

* A course used to satisfy the core doctoral requirements for methods/design cannot be double-counted toward the Methodology Major Field course work. So, either 7001 or 7050 may count toward the Methodology Field, but not both.

Comparative Politics Major Area of Study

Students who wish to take Comparative Politics as a Major Area of Study must take a minimum of 4 courses and have a total of at least 10 courses in their two Major Areas.

Students must take the following course: POL 7060 Proseminar in Comparative Politics

Students must take a minimum of 2 of the following 3 courses:

POL 7068 Identity Politics in Comparative Perspective

POL 7069 Democracy and Development

POL 7083 Proseminar in International Political Economy*

Students choose remaining courses from the following list:

POL 6061 Power and Democracy

POL 6062 Beyond Belief: Religious Majorities and Minorities in Contemporary Politics

POL 6064 South Asia and the World

POL 6065 Women and Sustainable Development

POL 6068 Nation, Race, Identity

POL 6076 The New Europe

POL 6077 Europe vs America*

POL 6083 China and America*

POL 6086 Asian Security*

POL 8060 Research Seminar in Comparative Politics

*May be counted for either IR or Comparative Major Field

International Relations Major Area of Study

Students who wish to take International Relations as a Major Area of Study must take a minimum of 4 courses and have a total of at least 10 courses in their two Major Areas.

Students must take the following two courses:

POL 7081 Field Seminar in Security Studies

POL 7083 Proseminar in International Political Economy*

Students choose remaining courses from the following list:

POL 6077 Europe vs America*

POL 6080 International Cooperation

POL 6081 Inequalities and Resistances in the Global Political Economy

POL 6083 China and America*

POL 6084 International Crisis Decision-making

POL 6085 US Grand Strategy

POL 6086 Asian Security*

POL 6089 Politics of Humanitarian Intervention

POL 6090 Feminist International Politics

POL 6093 The Theory and Practice of Nuclear Security

POL 6097 Global and Regional Governance

POL 7080 Proseminar in IR Theory

POL 7082 Proseminar in International Security

POL 7084 Contemporary International Law

POL 7091 Critical Perspectives on War, Peace, and Security

POL 8080 Research Seminar in IR

* May be counted for either IR or Comparative Major Field

Doctoral Concentration in Feminist Comparative & International Politics

Feminist approaches are now central to the contemporary fields of Comparative and International Politics. Attention to gender relations and dynamics in relation to race, nation, class, and sexuality is now understood as crucial to development, peace, sustainability, democracy, and human rights. Pursuing the Feminist Comparative and International Politics (FCIP) concentration positions graduates to contribute to intellectual developments in feminist security, global political economy, global governance, human rights and international law, development, and democratization studies and policymaking on gender in these areas. Such a concentration, which will appear on student transcripts, will also enable graduates to teach in this cutting edge area of political science while also contributing to interdisciplinary programs in gender, human rights, peace and conflict resolution, and sustainable development studies.

Students can elect to complete this 12-credit concentration within their PhD program through taking any three of the courses below regularly offered in the major areas of study of comparative and international politics. These can be taken as part of the 10-course requirement in two major areas of study, particularly by students who elect to specialize in both or either comparative and international politics. Students can also take these as all or part of their electives in any major area of study in Political Science. Students may also apply such courses as electives to the graduate certificate in Women's, Gender, and Sexuality Studies offered by that department for an additional credential.

Any three of the following courses can be completed in any order for the FCIP concentration, although it is recommended that students take Feminist International Politics, and initially if possible. Students may also take more of these courses beyond the concentration requirements as part of their major fields of study and/or elective requirements. Those completing the concentration can expect some focus on it in their comprehensive examinations, and students will find it useful to inform their dissertation research.

6090 Feminist International Politics
6065 Gender and Sustainable Development
6068 Nation, Race, Identity
6081 Inequalities and Resistances in the Global Political Economy
7068 Identity Politics in Comparative Perspective
7069 Democracy and Development
7084 Contemporary International Law
7091 Critical Perspectives on War, Peace, and Security
7058 Interpretive Methods in the Social Sciences

Ph.D. Program Navigation

All entering students should begin their first fall semester by taking either a graduate statistics class (POL 7051 or its equivalent) or a course on research methods and design (POL 7050 or POL 7001), the Graduate Colloquium (POL 7005), and two additional graduate courses. In the spring semester, students should take the Graduate Colloquium (POL 7005) and a second methodology course such as POL 7052 (Statistics 2), plus additional course work in a major field.

In the second year, students should continue to take course work in their major areas of study and complete any remaining methodology requirements. Students should be preparing for

comprehensive exams.

In the third year, students take comprehensive exams. Those who entered with an MA will typically take exams in the fall semester; those who entered with a BA will wait until spring semester. Individual work credits may be used to facilitate exam preparation. (However, general individual work courses are to be taken only when formal course work in the area in which a student seeks to gain more knowledge is not taught and a supervising professor agrees to direct the course. These arrangements should be made in writing before the conclusion of the semester preceding the individual work).

Following exams, students should work towards approval of their dissertation proposals. The first attempt at committee approval should be made within four months of completing comps. For those taking exams in the fall, this would be the end of fall semester; for those taking exams in the spring, this would be the end of summer.

Students in the fourth year should have approved dissertation proposals and should be making substantial progress on dissertation writing. Students register for dissertation research credit.

The fifth year, if needed, will be devoted to completing and defending the dissertation. Students register for dissertation research credit.

GRADUATE CERTIFICATE IN PUBLIC OPINION AND SURVEY RESEARCH

Certificate Program Overview

The Certificate program is available both a free-standing graduate credential for those who are interested in adding survey research skills to their present complement of professional capabilities, and as a supplement to the Department of Political Science's MA and PhD programs. Graduate students equipped with both a graduate degree in Political Science and a Graduate Certificate in Public Opinion & Survey Research will be well qualified for employment in both the public and private sectors. Recent placements of graduates include positions at the U.S. Census Bureau, Mathematica Policy Research, Nielsen Company, NORC at the University of Chicago, Aetna, and Huntington National Bank.

The courses for the Certificate are part of the Department of Political Science's regular graduate course offerings. For those who wish to pursue a Master's degree or PhD concurrently with the Certificate program, courses are counted toward both the Certificate and the MA or PhD degree.

Course Requirements

The Certificate requires 15 semester credits, with the following course work:

- **POL 7054**, Pro-seminar in Survey Research (4 credits)
- One graduate course on public opinion, typically either **POL 6011** or **POL 7015** (4 credits).
- One graduate-level course on data analysis using statistical software such as SPSS or Stata (3 or 4 credits). Students may satisfy this requirement with **POL 7051** (Statistics for Political Science 1) or another statistics course.
- **POL 8055**: Practicum in Survey Research (3 or 4 credits)

Questions about the POSR Certificate should be directed to Professor Mockabee at Stephen.Mockabee@uc.edu.