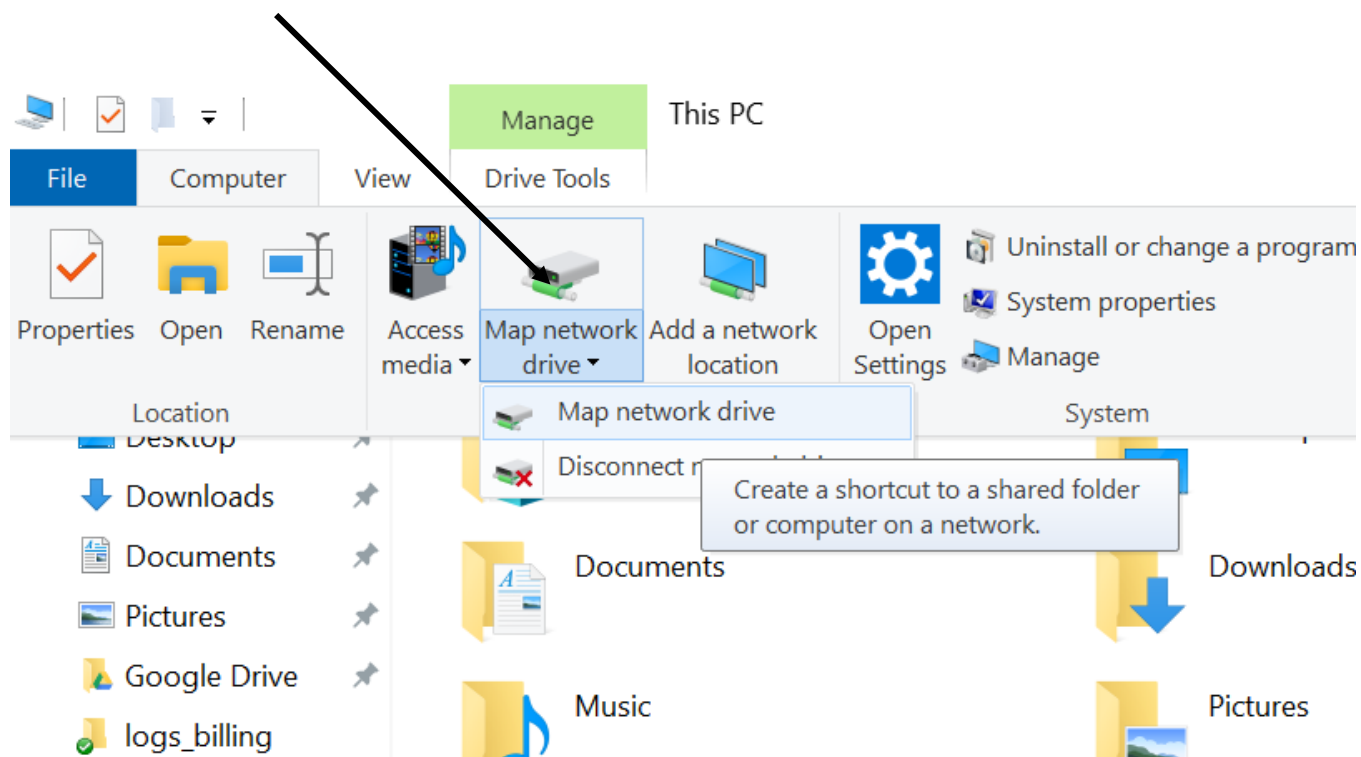


# File Share Setup (Windows)

Step 1: Click “Map network drive” under “Computer” in “This PC”



# File Share Setup (Windows)

Step 2: Enter the following under “folder”:

\\aschemsoft.ad.uc.edu\**INSTRUMENT**\_yourusername

Examples:

AV400\_guan  
NEO400\_greenwa2  
DMX500\_tsangp

(instrument: NEO400,  
AV400, or DMX500)

(ICON-NMR account  
username)

← Map Network Drive

What network folder would you like to map?

Specify the drive letter for the connection and the folder that you want to connect to:

Drive: Y: ▾

Folder: \\aschemsoft.ad.uc.edu\AV400\_yourusername ▾ Browse...

Example: \\server\share

Reconnect at sign-in

Connect using different credentials

[Connect to a Web site that you can use to store your documents and pictures.](#)

Check this to reconnect to  
data share at sign-in

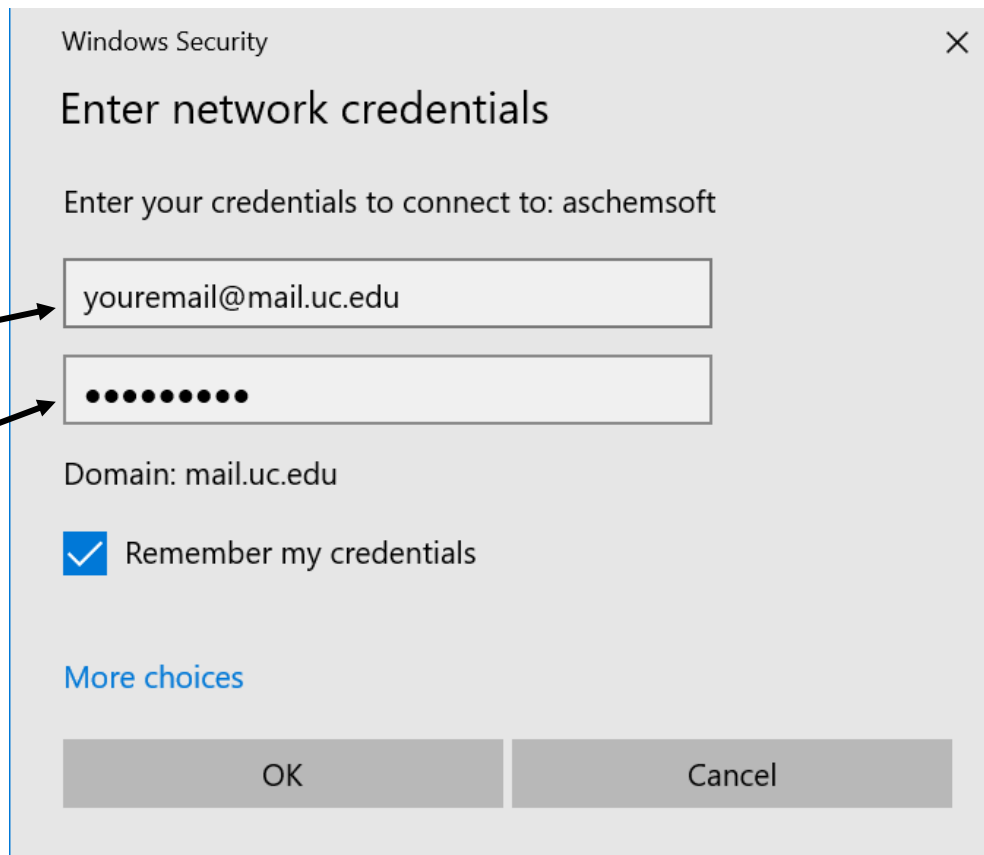
Check this unless you are  
using a university-issued  
computer with your “6+2” as  
a username

# File Share Setup (Windows)

Step 3: Enter credentials.

Your **full** UC email address

Your UC password



Windows Security

Enter network credentials

Enter your credentials to connect to: aschemsoft

youremail@mail.uc.edu

.....

Domain: mail.uc.edu

Remember my credentials

[More choices](#)

OK Cancel

NOTE: This will either work from a machine on the campus network, or from home if you have a VPN client (like cisco anyconnect: <https://www.uc.edu/about/ucit/services/connectivity-fac-staff/vpn.html>) connected to vpn.uc.edu.

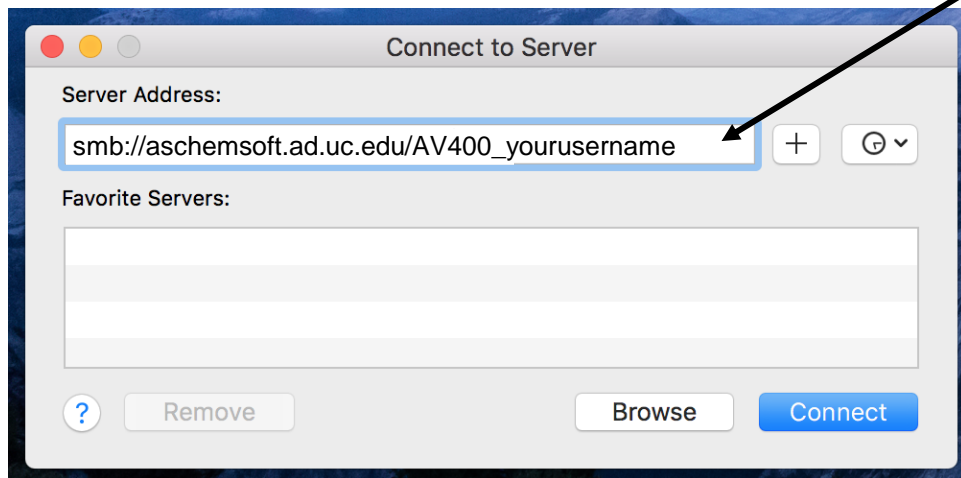
# File Share Setup (Mac)

In Finder, either hit Command+K to bring up “Connect to Server” or click Go → Connect to Server

(instrument: NEO400, AV400, or DMX500)

smb://aschemsoft.ad.uc.edu/**AV400**\_yourusername

(ICON-NMR account username)



Username: Your **full** UC email address

Password: Your UC password

NOTE: This will either work from a machine on the campus network, or from home if you have a VPN client (like cisco anyconnect: <https://www.uc.edu/about/ucit/services/connectivity-fac-staff/vpn.html>) connected to vpn.uc.edu.

# File Share Access Troubleshooting

If your login information is **NO LONGER WORKING** for any of your file shares, do the following:

1. Right click **each** of your file shares and select “Disconnect” **Do this even for file shares that are connecting properly.**
2. Set the file shares up again. Select “Connect using different credentials,” then “Use a different account.” De-select “Remember my credentials.”
3. Enter your UC email and password as usual!

