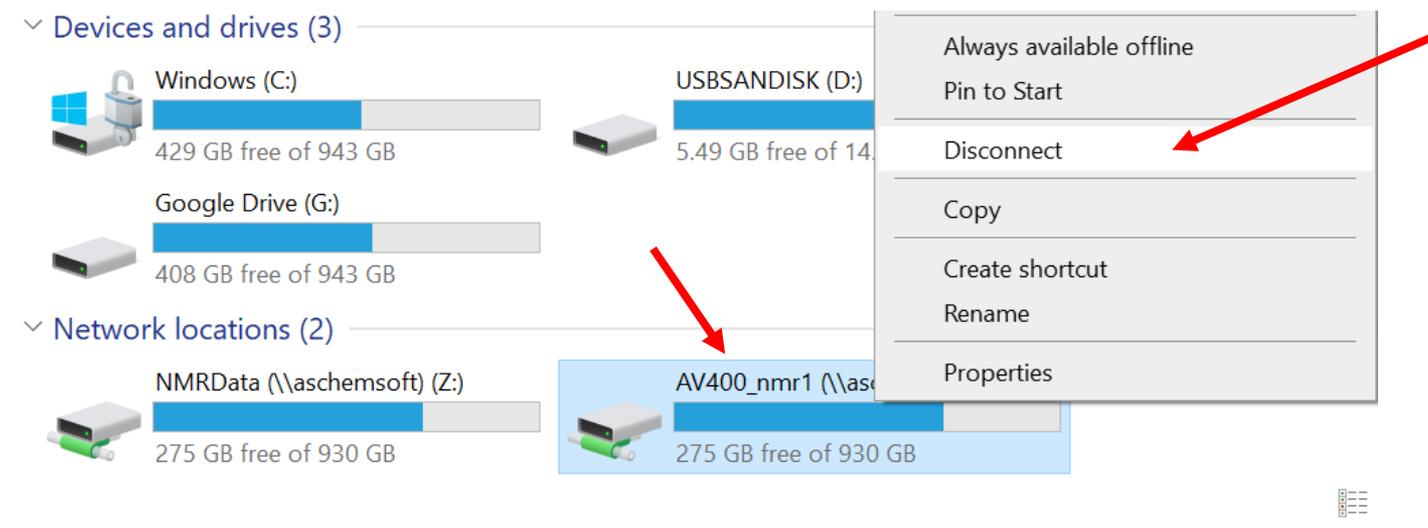


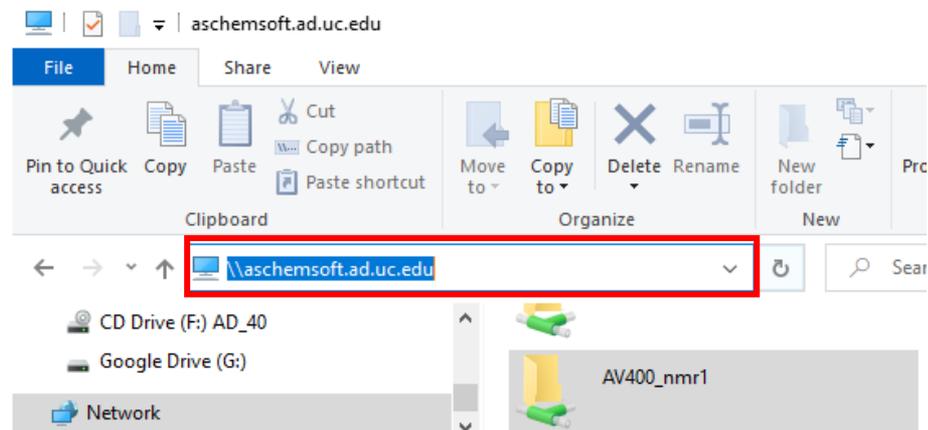
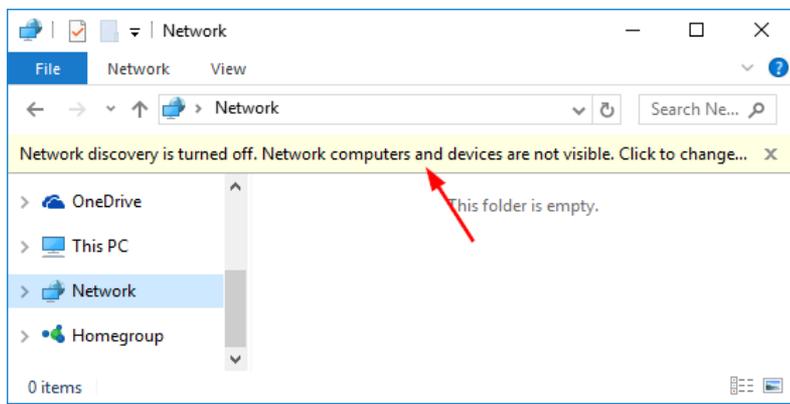
File Share Access (Windows)

- **Step 0:** If you have any mounted file shares (previous method) right click them and select Disconnect. Do this for all file shares!



File Share Access (Windows)

- **Step 1:** Make sure you are connected to one of the following:
 - The *UC_Secure* wireless network
 - An on-campus ethernet connection
 - The vpn.uc.edu VPN.(To reconnect to *UC_Secure* after changing your UC password, you may need to “Forget” it first, then reconnect)
- **Step 2:** Open Microsoft Explorer and type <\\aschemsoft.ad.uc.edu> in the address window.
 - You may need to go to “Network” and click “Enable Network Discovery” first



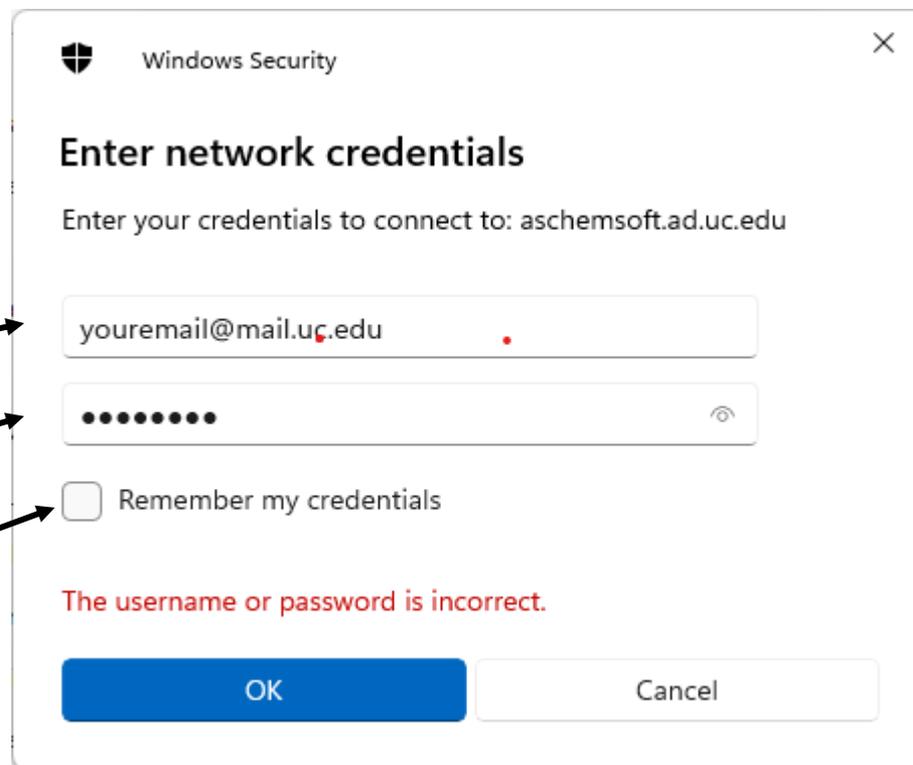
File Share Setup (Windows)

- **Step 3:** Enter credentials, if prompted.

Your **full** UC email address

Your UC password

Do not check this!



The screenshot shows a Windows Security dialog box titled "Enter network credentials". The dialog prompts the user to enter credentials to connect to "aschemsoft.ad.uc.edu". It features two input fields: the first contains the email address "youremail@mail.uc.edu" and the second contains a masked password ".....". Below the password field is an unchecked checkbox labeled "Remember my credentials". A red error message states "The username or password is incorrect." At the bottom, there are "OK" and "Cancel" buttons.

NOTE: This will either work from a machine on the campus network, or from home if you have a VPN client (like cisco anyconnect: <https://www.uc.edu/about/ucit/services/connectivity-fac-staff/vpn.html>) connected to vpn.uc.edu.

File Share Setup (Windows)

- **Step 4:** locate your data folders: They should take the form `instrument_username`
 - For each folder: right click and **copy**, then **paste as shortcut** somewhere (such as your desktop) on your computer. **You may need to click “Show more options” to access “paste as shortcut.”**

INSTRUMENT_username

(instrument: NEO400, AV400, or DMX500)

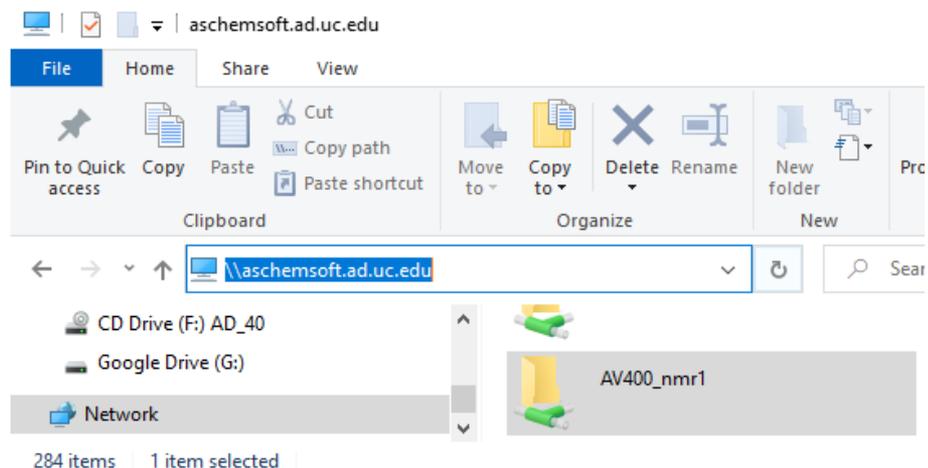
(ICON-NMR account username)

Examples:

AV400_guan

NEO400_greenwa2

DMX500_tsangp

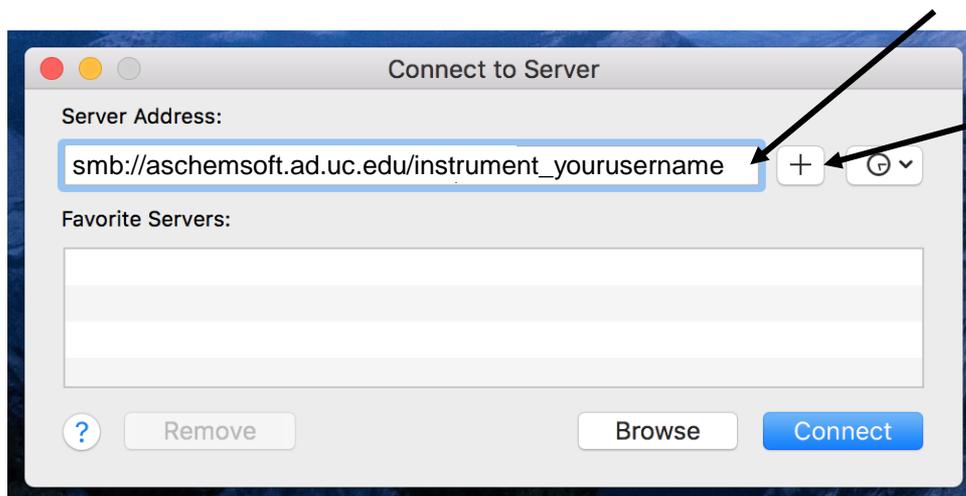


File Share Access (Mac)

In Finder, either hit Command+K to bring up “Connect to Server” or click Go → Connect to Server

(instrument: NEO400, (ICON-NMR account AV400, or DMX500) username)

smb://aschemsoft.ad.uc.edu/**INSTRUMENT**_yourusername



Click the + to save each server!

Username: Your **full** UC email address

Password: Your UC password

NOTE: This will either work from a machine on the campus network, or from home if you have a VPN client (like cisco anyconnect: <https://www.uc.edu/about/ucit/services/connectivity-fac-staff/vpn.html>) connected to vpn.uc.edu.

File Share Access Troubleshooting

I get a message saying too many users are currently connected.

Email or otherwise contact the NMR Manager, who will be able to assist.

I get a message saying that Windows cannot access [\laschemsoft.ad.uc.edu](https://laschemsoft.ad.uc.edu)

*Make sure you are on the campus network (UC_Secure, ethernet or VPN)
UC_Guest will not work!*

My credentials aren't being accepted.

Make sure to use your full UC email address and UC password. If you have recently graduated and become a post-doc, your email address will have changed to end in "ucmail.uc.edu" instead of "mail.uc.edu"

If you are sure you are entering the right credentials, make sure to disconnect mounted file shares. Try rebooting if nothing else works.