

Valentine House

Community Advisor (CA) Application Form

Spanish _____ French _____

The Community Advisor (CA) of Valentine House is the manager of the residence for the Stratford Heights Management Group. The Community Advisor is responsible for notifying Stratford Heights Management of any issues concerning the maintenance and security of the building. The C.A. is also the primary liaison between the residents of Valentine House, the Stratford Management, and the Valentine House Board in the Department of Romance Languages and Literatures. Because it is a language immersion house, fluency in either French or Spanish is required. The Community Advisor occupies a suite provided free of charge on the ground floor of the building.

In addition to the responsibilities outlined by the Stratford Heights Group, the principal duties of the C.A. also include:

- continued residence in Valentine House throughout the year with exceptions for university holidays.
- communication and enforcement of the Stratford and Valentine House rules and policies.
- leadership in planning and carrying out cultural social activities for the residents and the community.
- regular reports concerning the status of the program in meetings with the Valentine House residents, the Resident Advisors, the Stratford Management, and the Valentine House Board

Please provide the following information:

1. _____ SS# _____
First Name Middle Last

2. Local Address: _____ zip _____ phone _____

3. Permanent Address: _____ zip _____ phone _____

4. Graduate Program: _____ Expected Graduation _____ / _____
Quarter Year

5. Briefly describe your international travel, language immersion, or language residence experiences, including dates:

6. Briefly explain the reasons for your interest in managing a language immersion residence:

7. Describe your qualifications for a management position:

8. List the full name, department, and e-mail address of two references:

My signature below indicates that I have read, understood, and accepted the terms and conditions of living in Valentine House

9. Signature _____ Date _____

Please attach a current resumé and return the completed application by US or Campus mail to:
Valentine House, Department of Romance Languages and Literatures, ML 0377, University of Cincinnati, 45221

Or you may e-mail an electronic copy to: Connie.Scarborough@uc.edu