

Department of Communication Workload Policy

Research, Teaching and Service Expectations by Rank

	<u>Tenure Track</u>	<u>Field Service</u>	<u>Bargaining Unit Adjunct</u>
EMPLOYMENT STATUS	Full-time	Full-time	Part-time
REQUIRED DEGREE	Ph.D.	Ph.D., Ed.D., or M.A.	M.A.
TEACHING	Two (2) classes/term w/ research*	3-4 per term	3-4/term
TEACHING EMPHASIS	G & UG –(300-800)	<i>Focus for Ph.D. or Ed.D.:</i> UG upper division, Occasional Grad course; (200-400) <i>Focus for M.A.:</i> UG lower Division (200-300)	<i>Focus:</i> UG lower division (100-200)
SERVICE	<i>Major:</i> Department College University	<i>Major</i> Department (including program advising, curriculum development)	<i>Major</i> Department (including course supervision, UG advising)
BASIS FOR EVALUATION	<i>Primary:</i> Research & Teaching <i>Secondary:</i> Service	<i>Primary:</i> Teaching (Service only slightly less important)	<i>Primary:</i> Teaching <i>Secondary:</i> Service
GOVERNANCE	G & UG Curriculum Tenure, FS & Adjunct Personnel Committee	UG Curriculum** FS & Adjunct Personnel Committee	UG Curriculum Adjunct Personnel Committee

*for non-publishing tenure track faculty members, an increase in courses taught, up to 4 per quarter, may be assigned by the department head

**graduate curriculum for FS holding Ph.D.