Date: 9/12/2017
Attendees: Mike Sonntag; Amy Jones; Sarah Logan; Jennifer Lange; Tom Biven; Megan Carr; Kathy Collins; Alexis Justice; Jen Lin; Anita Swillinger; Carol Tongue Mack; and Cindy Treacy
Absentees: LaDreka Karikari

MINUTES

• Agendas.
  o During Mike’s term as Chair, he would like to handle the Agendas, which will be in a new format (provided at meeting).

• Lunch with the Dean.
  o Each lunch will have different “personalities” based upon the participants;
  o Last meeting was held at Mick and Mack’s; relaxed meeting with casual “get-to-know-you conversation”;
  o Environment was inclusive and people felt comfortable providing productive criticisms (department, personal, etc); and
  o Suggested that future meetings be held at M&M’s, or similar venue, to promote a more relaxing (non-conference) atmosphere.

• Personal Development Funds.
  o We need to send the Awardees of the funds a template for reporting;
  o Hannah Becker’s will be provided in late Dec/early Jan since course was rescheduled; and
  o Cindy Treacy will provide the staff with her report in a template that may be applicable to other participant’s reports.

• Staff Survey.
  o Survey will be presented by David Stradling at the upcoming Retreat this Thursday, Sept. 21;
  o Presentation will consist of a comparative review of 2016 & 2017 results and is scheduled for having a question/answer session after; and
  o Survey will be provided to the Staff Board.

• Retreat and Chili Cook-Off.
  o Retreat is being led by Cindy Treacy (w/ Amy Jones’ assistance);
  o Retreat is this coming Thursday, Sept. 21 in TUC’s Great Hall at 9 a.m.
  o A focused panel is being put together by Cindy Treacy, and it also includes our own Mike Sonntag on the panel 😊;
  o Chili Cook-Off will be held Homecoming Friday, Oct 20, at 11:10 a.m. under McM Pavilion (alternate location Mm Breezeway);
  o Events Team needs special assistance in recruiting chili participants, volunteers, and marketing the event;
  o Student workers will be tasked with some of the responsibilities, managed through Cammie Hulett and Amy Jones;
  o Anita and Sarah will be making posters promoting the chili cook-off prior to event;
  o A chance to win a $25 Kroger GC will be offered to the first 15 people signing up for the event (thank you Jennifer Lange for donating); and
  o Chili Cook-Off is being led by the Events Subcommittee group; agenda, plans, and assignments delivered under separate cover.

• Revisiting Bi-Laws – Targeted Subcommittees.
  o A new committee, led by Mike Sonntag, will be formed to examine Bi-Laws and outlined processes;
  o After review of the survey results, the Board needs to discuss the most current/relevant subcommittees; and
  o Board may restructure certain subcommittees (or omit) if the need no longer exist.