Professional Writing Certificate Checklist

The Professional Writing (PW) certificate is the equivalent to a minor, and it complements many majors on campus.

Student Name: __________________________ UCID (M#): ___________________

**Requirements**

- The Professional Writing Certificate requires 15 semester credit hours.
- English Composition (ENGL 1001) is the prerequisite required before any coursework is completed.

*Note that some courses have prerequisites. Most intermediate courses require one introductory course. Capstones require at least one intermediate course. Course offerings may vary by semester.*

One Technology Course – choose one of the following:

- ENGL 3069 Introduction to Web Authoring
- ENGL 3070 Desktop Publishing
- ENGL 5100-level with permission of your advisor

One Specialized Writing Course – choose one of the following:

- ENGL 4091 Writing for Business
- ENGL 4092 Technical and Scientific Writing
- ENGL 4093 Environmental Writing
- ENGL 4094 Biomedical Writing

One 5100-level Courses – choose one of the following:

- ENGL/PWRT 5121 Instructional Design
- ENGL/PWRT 5122 Promotional Writing
- ENGL/PWRT 5123 Reports and Proposals
- ENGL/PWRT 5124 Editing Professional Documents
- ENGL/PWRT 5125 Information Graphics & Document Design
- ENGL/PWRT 5126 Usability and User Experience
- ENGL/PWRT 5128 Publishing and New Media

Two English Electives* – choose two of the following:

- ENGL 2073 Rhetoric & Social Engagement
- ENGL 3059 Intro to RPW
- ENGL 3060 Language & Knowledge
- ENGL 3067 Research Methods in RPW
- ENGL 3068 Topics in RPW
- ENGL 3072 Multimedia Writing
- ENGL 3074 Rhetoric of Social Media
- ENGL 3076 Writing with Style
- ENGL 3077 Visual Rhetoric
- ENGL 4095 Theory in PW
- ENGL 5080 Writing Cincinnati
- ENGL 5089/5095 Capstone in RPW
- ENGL 4099 Internship**

*For your electives, you can also take any PW course that you have not previously counted toward your technology, specialized writing, or 5100-level course requirements. Courses used to fulfill a requirement cannot count as an elective as well.

**Note: See advisor at least one semester prior to enrollment. This internship must be arranged through the PW program and not Professional Practice.*